

## Yearly Status Report - 2019-2020

### Part A

#### **Data of the Institution**

**1. Name of the Institution**

INSTITUTE OF BUSINESS MANAGEMENT AND  
RESEARCH, WAKAD

Name of the head of the Institution	<b>Dr Roopali Kudare</b>
Designation	<b>Director</b>
Does the Institution function from own campus	<b>Yes</b>
Phone no/Alternate Phone no.	<b>02067174200</b>
Mobile no.	<b>9922449145</b>
Registered Email	<b>ibmrwakadpune@gmail.com</b>
Alternate Email	<b>director@ibmrpune.in</b>
Address	<b>Survey No 130 off Mumbai Bangalore Highway Near Cafe Coffee Day, Bhumkar Chowk Wakad Pune</b>
City/Town	<b>PUNE</b>
State/UT	<b>Maharashtra</b>
Pincode	<b>411057</b>

## **2. Institutional Status**

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Dada S Patil</b>
Phone no/Alternate Phone no.	<b>09011069227</b>
Mobile no.	<b>9011069227</b>
Registered Email	<b>dada.patil@ibmrpune.in</b>
Alternate Email	<b>durgaesh.patil@gmail.com</b>

## **3. Website Address**

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ibmrpune.in">http://www.ibmrpune.in</a>									
<b>4. Whether Academic Calendar prepared during the year</b>	Yes									
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ibmrpune.in">http://www.ibmrpune.in</a>									
<b>5. Accrediation Details</b>										
Cycle	Grade	CGPA	Year of Accrediation	Validity						
				Period From	Period To					
1	B	2.50	2018	26-Sep-2018	25-Sep-2023					
<b>6. Date of Establishment of IQAC</b>	26-Dec-2015									
<b>7. Internal Quality Assurance System</b>										
Quality initiatives by IQAC during the year for promoting quality culture										
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries							
Eco Friendly Making of Ganesh Murthi	24-Aug-2019 1		200							
One Day Workshop on Psychology of Managers	24-Sep-2019 1		40							
Induction Program for MBA I students	05-Oct-2019 1		70							
Swachhata Hi Seva Campaign	11-Sep-2019 15		25							
Psychometric Test	19-Sep-2019 1		40							
Blood Donation Camp	30-Aug-2019 1		30							
One Day Workshop on Identifying Personal Capabilities & Self Development	01-Oct-2019 1		40							
Diwali Exhibition- ALG Activity- Make Money Activity	18-Oct-2019 1		110							
A one day workshop on Unbreakable Spirit	08-Feb-2020 1		35							
<a href="#">View File</a>										
<b>8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.</b>										

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	<b>Yes</b>
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	<b>4</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
1. A project under Aspire with funding of 2,00,000/- was approved by Savitribai Phule Pune University. 2. Organized workshops / experts' talks / guest lectures etc. for the benefit of the students 3. One Day Workshop on Psychology of Managers 4. One Day Workshop on Identifying Personal Capabilities Self Development. 5. Diwali Exhibition Activity Make Money Activity
<a href="#">View File</a>

Plan of Action	Achivements/Outcomes
A Two Day National Seminar on "Business Analytics"	Focused on the development of Business Analytics in all field
Diwali Exhibition Activity Make Money Activity	Helped the students to invest and create new money from investment.
Psychometric Test	Helped the students to choose their specialization
ICT enabled classes	Helped during Pandemic situation has the lectures was taken online.
Faculty Development Programs were organised to ensure the continuous	Faculty development programs were organised during the session.

learning for teachers.	
Expert Lecture	Students benefited by getting good results.
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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Development Committee	17-Dec-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	08-Dec-2019
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IBMR being an institute affiliated to Savitribai Phule Pune University adopts a syllabus for Master in Business Administration under the outcome Based Credit Systems which is revised every three Years. IBMR adopts comprehensive curriculum. It focuses content beyond the syllabus. The institute has a structured system to plan, conduct and evaluate the academic schedule. The subject allocation is done according to the subject preference and specialization, preparation of academic calendar, timetables of classes, course file are essential part of the teaching learning methodology. The course file includes the course objectives, syllabus, and teaching plan with teaching methodology which accredit to obtain course outcomes, Program Outcomes and program specific outcomes. Keeping in view the guidelines for continuous concurrent evaluation given by the university the institute follows the same. Institution has provided all class rooms with LCD projector and internet access which are used by faculty members for effective curriculum delivery. Due to pandemic as per government guideline from 22nd March 2020 Institute started working virtually. Training for how to use digital platform to conduct online classes has been given to faculty members. The Google classroom created to maintain all the data. The faculties started online classes through ZOOM and Google meet for uninterrupted teaching learning. Study Material / E-content like e books, e Journals made available through Digital Library. Information

and guidance given to students about MOOC Courses and various available digital resources. Institute promotes students centric learning in which student is provided with an academically rich, highly flexible learning system blended with abundant provision for skill practice and activity orientation that student could learn in depth without sacrificing their creativity. The students are made to involve in research-oriented activities by way of research projects and dissertations which helps the students to develop the analytical thinking, creativity and scientific approach amongst the students. In this industry is really considerate to provide opportunity to students for work from home / virtual Internship. To strengthen the learning process & to improve the employability skills of the students the institute provides the certificate courses, various add-on programs, Value added Courses and conducts the group discussions, guest lectures, workshops, seminars, Webinars, class presentations, live projects etc. Making the learning process more interactive and influential with greater participation of students in academic and extra-curricular activities within and outside the institute motivates the students to participate in different workshop, seminars, Webinars and conferences. Students are also encouraged to participate in different competitions and events organized by different management institutes. CBCS (Outcome based Education) has been implemented by the SPPU in 2019. This system is based on the performance of the students as per the guidelines provided in the curriculum like viva- voce, seminars, projects, group discussions, assignments, Tutorials, CCE submissions, online Exams for MCQ and Internal Exams conducted in the institute level specialization wise. The entire exercise of curriculum implementation along with the academic flexibility & curriculum enrichment not only help to achieve the course outcomes, but also the program specific outcomes & program outcomes together.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Consumer Behavior Analyst	NIL	05/08/2019	40	Employability	Selling and Analysis
Cognitive Exchange Speech Program	NIL	07/10/2019	30	Employability	Communication Skills
Certificate course in equity Portfolio Management	NIL	05/08/2019	40	Employability	Investment Decisions

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Nill	Nill
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Marketing Management	01/07/2019
MBA	Financial Management	01/07/2019
MBA	Operations Management	01/07/2019
MBA	Supply Chain Management	01/07/2019
MBA	IT Management	01/07/2019
MBA	Health Care Management	01/07/2019
MBA	Human Resource Management	01/07/2019
MBA	Digital Marketing	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	32	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
( MB 011 ) Computer Basics	07/10/2019	77
(MB 012) Soft skills	06/01/2020	77
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Marketing Management	6
MBA	Financial Management	14
MBA	Supply chain Management	1
MBA	IT Management	2
MBA	Digital Marketing	1
MBA	Human Resource Management	6
MBA	Operations Management	4
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)	
Feedback Obtained	
<p>The feedback collected from students, alumni, parents, employers and teachers are analyzed statistically and data is compiled at institute level. Institute Collect feedback by the students in mid semester. The student's gives feedback for all the theory and practical courses taught to them in the semester. The general assessment points of the feedback based on question based on syllabus, Depth of Syllabus/ Content, syllabus coverage of course, Syllabus application relevance of real life situations , sequence of course , electives offered in syllabus and its technological advancement are covered in syllabus feedback .On the basis of their suggestions, to enrich the curriculum delivery, various certificate and value added courses, seminars, workshops, guest lectures, internship and placement guidance programme are planned and executed to enrich their learning experience and perform to their maximum potential. Students want to more Field /Industrial visits to bridge the gap between academia and industry. Same time the feedback also taken on Satisfaction about teaching methodology/ Quality of lectures , Regularity in conducting lectures , Communication Skills, Interaction with students, Overall class Control and confidence level of teachers while taking the lectures, use of teaching aids etc points covered in students feedback on teachers. Even feedback on syllabus also collected by alumni, parents, teachers and employers. The Institute policy is that if teachers gets average grade he/she is being called by the institute authorities such as registrar, Director and is being informed about his/her performance of the particular course. The teachers are accordingly instructed by the authorities to improve their performances. Alumni Feedback on syllabus is taken whenever alumni program such as Foundation Day and Alumni Meet are organized in the Institute during academic year. The Feedback from Alumni is drawn evaluating Learning Values in syllabus (in terms of skills, concepts, knowledge, analytical abilities or broadening perspectives) application of syllabus in real life situations, current trends in management, depth of Course content, coverage of the course, relevance of project reports etc. This feedback is also taken on a 5 point scale from extremely poor to extremely good. The Employers feedback highlights evaluation parameters in the form of Content and Coverage of syllabus, Adequacy of the core courses, Ordering of the courses, Adequacy of the elective courses and their matching with the technological advancement, Practical content in the curriculum, matching of syllabus content to industrial requirements. The analysis of this feedback helps in determining overall employability of our students at various levels. Feedback from parents is also collected during parents meeting. The feedback from the Parents also helps the Institute immensely reorienting the skill development, suitability of the courses for career growth of the ward, the skill development of ward etc. The Feedback from teacher on syllabus also throws the light on the point's i.e relevance in the programme offering and the system followed by the University for Design and development of curriculum, employability weightage in curriculum, the syllabus update period etc. The newly introduced syllabus has adopted adequate changes in the programs.</p>	

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

MBA	Marketing, Finance, Human Resource Management, Operations Management, Supply Chain Management, Information Technology, Health Care Management,	180	127	127
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[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	0	127	0	9	0
2019	Nill	Nill	Nill	Nill	Nill

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	8	6	6	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute of Business Management and Research, Wakad, has a well-defined policy from the academic year 201415 of mentoring newly admitted graduate students. Institute admits students from various socio economic backgrounds, students from rural, urban and metropolitan regions because of centralized admission process.

There is a vast variety in students admitted in the institute at PG level. When these students arrives in the Institute, they face many emotional, behavioural, language, economic and other difficulties for all these they need mentors/counsellors to help them to come out of these situation and gain confidence of facing such situations

bravely. Institute arranges the lectures of counsellors who helps fresher's to overcome their language, emotional, Behavioural difficulties during first 2 to 3 months their stay in the institute. During the induction program Students are made aware of the counsellor and the type of help counsellor can provide to the students who face such type of difficulties. Institute organizes the induction program for the MBA I year students (fresher's) during the first two weeks of their first Semester in the institute. On the very first day Director of the institute address the students and give them the basic information about the Institute, various courses conducted

in the institute relevance of this courses industrial and other requirements of the National and International community and various career opportunity after completion of MBA. MBA II year student's representatives also perform the work of mentorship. The programs such as fresher's, socio and fresher's game are being organized by the MBA II year students welcoming fresher's and accommodating them with the institute culture in general and environment in particular. Faculty are mentors to the students. Mentees are allotted to the mentors at the beginning of the first semester by internal quality assurance cell. So that the faculty can concentrate on fix no of

students and quality can be improved. Students' may have problem related with language so because of this they may not write papers properly for them we are arranging some extra sessions also and mentor is involved in this process. Mentoring of students is based on the following objectives: • To increase the teacher student contact hours • To identify and address the problems faced by slow learners and first generation learners • To support the student for acquiring required skill. • To encourage the student for various scholarship and its benefits. • To solve their social and economic problems • To encourage students to participate in co- curricular and extracurricular activities for Personality developments. • To help students to know the opportunities in carrier as per their potential. • To aware students about new trends and opportunities in commerce field. • To help students related to academic problems. • To encourage the students to know their strength, weakness, opportunity and challenges to prepare them for the challenges in competitive world.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
127	9	1:14

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	0	0	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Dada Shamrao Patil	Assistant Professor	Best IQAC Coordinator (Institute Level) Institute of Business Management and Research

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	NA	SemesterII	15/05/2020	06/07/2020
MBA	NA	SemesterI	12/12/2019	29/01/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, institute website and also verbally by the faculty members. The institute ensures that the stakeholders of the institution especially the students and faculty are made aware of the evaluation process. The Director of the institute has appointed College Examination Officer (CEO)

and examination committee as per the rules of the SPPU who will monitor the exam related activities throughout the year. The institute believes in the existence of recurring internal evaluation of the students that enables the teachers to justify them during assessment process. At the outset our institute has been following the concurrent evaluation methodology prescribed by the SPPU. The concurrent evaluation allows the teachers to assess the students on various parameters. A transparency is maintained during the whole process where the concerned student has been made aware of his/her periodic progress and every opportunity is provided to enhance the current performance. Evaluation formats for various activities have been made. The teachers are allowed to freely identify some of the following components recommended by the university.

1. Case Study / Case let / Situation Analysis - (Group Activity or Individual Activity) 2. Class Test 3. Open Book Test 4. Field Visit / Study tour and report of the same 5. Small Group Project Internal VivaVoce 6. Learning Diary 7. Scrap Book 8. Group Discussion 9. Role Play / Story Telling 10. Individual Term Paper / Thematic Presentation 11. Written Home Assignment 12. Industry Analysis - (Group Activity or Individual Activity) 13. Literature Review / Book Review 14. Model Development / Simulation Exercises - (Group Activity or Individual Activity) 15. In depth Viva 16. Quiz 17. Student Driven Activities 18. Newspaper reading. The faculty of the concerned course explains the evaluation process, the format of question papers and the marks allotted for particular questions. Students are given opportunity to reappear for internal exams submission of assignments, presentations, tutorials for the purpose of improvement in their internal assessment. Evaluation Reforms: 1. The schedule of Internal and External examination is displayed on notice board. 2. The faculty of the concerned course explains the evaluation process. Students are given opportunity to reappear for internal exams submission of assignments, presentations, tutorials for the purpose of improvement in their internal assessment. 3. Rank holder (First 3) list displayed on notice board. Administration Reforms: 1. I Cards and hall ticket distribution for internal and external examination 2. Supervisor List is generated well in advance. Paper Setting Reforms: 1. The format of question papers and the marks allotted for particular questions. 2. Tentative dates of Internal Examination are inserted in academic calendar. Infrastructure Reforms: 1. For printing internal question papers specialized Xerox machine is used. 2. For practical papers/Online exam computer Lab allotment is done in advance. 3. Trained manpower is used to make photocopies of internal.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Savitribai Phule Pune University publish academic calendar by annually for MBA Program for smooth conduct of examination and other activities and to maintain transparency among university and MBA institutes. Contents of academic calendar 1. Commencement date and conclusion date of teaching. 2. Online/Theory/SIP/Dissertation examination dates. 3. Result declaration dates 4. Class test date. 5. Seminar, workshop, guest lecture date 6. Holidays The institute has been practicing the preparation of academic calendar under the guidance of Internal Quality Assurance Cell members. Such academic calendar comprises of 2 semesters per academic year. The faculty members prepare course files containing syllabus, teaching notes, lecture plans, student wise record, attendance sheets etc. The academic calendar gives the idea about upcoming examination like mock and external online exam, internal and external SIP viva, internal and external dissertation viva, internal and external theory exam along with other cocurricular/ cultural events and certification courses. The class test, GD, assignments, tutorials, role plays, presentations etc is part of CIE. The session lesson plan includes the schedule of the CIE for the respective subjects as prepared by subject teacher. Class coordinator send mail to the students regarding upcoming exam or any other planned activity. The

academic calendar is prepared by inviting schedules and proposed activities from each committee. The academic calendar after discussion with faculty members in the meeting (CDC) is circulated to students teaching and nonteaching staff. The academic calendar is followed to large extent but due to some unavoidable contingency it can be revised and new schedule of the exam or activity is communicated to the students and staff members. As the academic calendar is prepared keeping in view a year's all activities relating to teaching learning process and maintaining the timely effectiveness and accountability the faculty members are able to justify the following work

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ibmrpune.in/wp-content/uploads/2018/08/POs-COs-PSOs.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MBA	Marketing, Finance, Human Resource Management, Operations Management, Supply Chain Management, Information Technology, Health Care Management	41	40	97.56

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[www.ibmrpune.in](http://www.ibmrpune.in)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	700	Savitribai Phule Pune University Pune	200000	100000

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days National Level seminar on Business analyticsMBA	MBA	28/02/2019
A One Day Workshop on "Unbreakable Spirit"	MBA	08/02/2020
Induction Program	MBA	05/10/2019
workshop-on-identifying-personal-capabilities	MBA	01/10/2019
Workshop on Psychology-for-Manager	MBA	19/09/2019
Workshop on IPR -Patent	MBA	25/09/2019
Workshop on Prevention and treatment for Cervical cancer	MBA	09/03/2020
Workshop on Eco-friendly Ganesh Idol	MBA	24/08/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Education Leadership Award	Dr. Roopali Kudare	Dewang Mehata National Awards	17/10/2019	Education
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	INCUBATION CELL	IOS IBMR	NIL	NIL	Nill
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE and MBA	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	3	Nill
International	Commerce and Management	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>Management</b>	<b>7</b>

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nill</b>	<b>0</b>	<b>NIL</b>	<b>0</b>

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nill</b>	<b>0</b>	<b>0</b>	<b>NIL</b>

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>1</b>	<b>22</b>	<b>25</b>	<b>0</b>

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Blood Donation Camp Camp</b>	<b>IOS IBMR Lata Mangeshkar Medical Foundation</b>	<b>10</b>	<b>33</b>
<b>Gender Championship program where poster and collage competition, rangoli competition, face painting competition on theme like save girl child, save earth, acid attack</b>	<b>IBMRS Student Development Cell SPPU</b>	<b>9</b>	<b>60</b>

etc.			
Awareness program on prevention of cervical cancer	IBMRS Student Development Cell Prayas Foudation	10	75
Exhibition and sell of products made by special children in association with NGO	IBMRS Student Development Cell Rudra NGO	10	110
Workshop on eco friendly Ganesh idol	IBMRS Environment Consciousness Committee and ECA	10	200
e-waste collection drive	IBMRS Environment Consciousness Committee and Kuldeep E waste agency	8	42
Voting Awareness	IBMRS Student Development Cell SPPU	7	30
Tree Plantation	IBMRS Environment Consciousness Committee Student Development Cell SPPU	10	65
Swachha Bharat Abhiyan	IBMRS Environment Consciousness Committee Student Development Cell SPPU	6	44
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Certificate of recognition	Lata Mangeshkar Medical Foundation	33
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Championship	IBMRS SD Cell and SPPU	Gender Championship program where poster and collage competition, rangoli	9	60

		competition, face painting competition on theme like save girl child, save earth, acid attack etc.		
FIT India	IBMRs SD Cell and Prayas Foundation	Awareness program on prevention of cervical cancer	10	75
Swachhata hi seva campaign	IBMRs SD cell and UGC	Poster Making Competition -theme Clean environment	9	44
Swachhata hi seva campaign	IBMRs SD cell and UGC	River cleaning by collecting Nirmalya after Ganesh Visarjan	7	20
Swachhata hi seva Campaign	IBMRs SD cell and UGC	cleaning of community place by collecting plastic from Garden	7	25
Swachhata hi seva campaign	IBMRs SD cell and UGC	Awareness rally for plastic free India	8	22
Swachhata hi seva campaign	IBMRs SD cell and UGC	Impact of harmfull plastic on environment	10	40
SAVE earth	IBMRs SD Cell and SPPU	Tree Plantation	10	65
Voting Awareness programm	IBMRs SD Cell and Jilha Parishad office	Voters awareness	2	6
Blood Donation	IBMRs SD Cell and Lata Mangeshkar medical foundation	Blood donampation Camp	10	33
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Voters Awareness at Jilha Parishad	6	IOS IBMR	1
Faculty Exchange	2	IOS IBMR	3

for SPPS workshop			
Student exchange National Seminar	3	ISBS	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Faculty/Student Exchange	Letter of Intent for Faculty and Student exchange	AES Law College Pune	Nill	15/07/2020	8
Faculty/Student Exchange	Letter of Intent for Faculty and Student exchange	DY Patil Institute of Hotel Management and Catering Technology Pune	Nill	Nill	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Revell Creations Private Ltd Pune	05/07/2019	Field Visit	6
AFT -Korea Co. Limited	12/08/2019	close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.	113
Cognitive Exchange	25/02/2019	Online training in Basic speech and advance speech	113
Reliable Enterprises	10/06/2019	close co-operation between the two would be of major benefit to the student community to enhance their	113

skills and  
knowledge.

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12556000	5268213

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Partially	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1812	232200	10	1688	1822	233888
Reference Books	11680	2011830	44	27632	11724	2039462
e-Books	0	0	0	0	0	0
Journals	38	111434	18	59085	56	170519
e-Journals	0	0	0	0	0	0
Digital Database	2	27140	1	13570	3	40710
CD &	100	0	0	0	100	0

Video						
Library Automation	10	4850646	0	0	10	4850646
Weeding (hard & soft)	1285	173059	0	0	1285	173059
Others(s pecify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null

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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	60	1	60	1	1	1	1	50	1
Added	0	0	0	10	0	0	10	50	0
Total	60	1	60	11	1	1	11	100	1

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Capturing system	<a href="https://www.youtube.com/channel/UCf_xlvFdFiyZ8K4eFt-tRUw">https://www.youtube.com/channel/UCf_xlvFdFiyZ8K4eFt-tRUw</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5816000	5268213	1940000	29632

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institute has adopted standard reputable systems and procedures for

maintaining physical, academic and support facilities that are mentioned in the maintenance policy document of the Institute. There are college level and centralized committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities Computer and IT Laboratories: The Institute has Computer lab (100 Computers) which cater to the academic need of the students of the institution. The equipment's in computer lab are maintained by technical staff. Estate manager looks for maintenance and repair activities. Lab assistant take is in charge for technical issues related to computers. Library: The Library of the Institute is computerized using e-Granthalaya Software. The e-Granthalaya Software support and maintenance is done by the library staff. The library has a reading hall (it has 100 seating capacity) and digital library (10 Multimedia computer) for students to access e-journals, e- books while the subscribed Delnet can also be accessed from any networked computer in the institute. The institution subscribes to Delnet and we are users of the facility. Software enabled computers are maintained by the technical staff appointed by the Institute. The Library has provided online Public Access Catalogue for the optimum utilization of Library resources. Sports Complex: The Institute provides a platform to the students for participating in sports events. The Institute has well equipped facilities for indoor games viz. chess, carom, and table tennis. The Institute a playground for volleyball, handball and dodgeball sports of Institute of Science Poona guide the students for these events. The Institute has well equipped gymnasium for physical fitness of students and staff. Computers: The Institute has Multimedia computers installed in various facilities such as computer laboratory, library, Institute office, IQAC Room, Reference Section, Examination Room, Conference halls and the cabins of Director, of the Institute these machines are maintained by the team of technical staff appointed by the Estate manager. Anti-virus software is purchased and renewed annually for the smooth working of all the computers in the institute. An electrician is appointed on contract basis for electric works, who looks after overall electrical work within the campus. All these machines are optimally utilized for academic, administrative and examination related work. Classrooms: The Institute has well-furnished classrooms of which are ICT enabled. These rooms are utilized for conducting lectures and other academic activities such as group discussions, presentations, role-plays, etc. The maintenance of the classrooms is looked after by the Institute. Seminar Hall: The institution has a Seminar Hall complete with projection facility and apt sound system. There are one air-conditioned conference rooms equipped with ICT facilities and audio system. Each has a sitting capacity of 100. Up-Keep of Campus: Institute has appointed dedicated Estate Manager is appointed for regular upkeep and maintaining orderliness of the entire campus. The Campus hygiene and cleanliness is followed Covid 19 appropriate guideline are followed in the campus sanitizer dispenses are Dept. at entrance points of office administration centre cleanliness twice a day is followed.

[www.ibmrpune.in](http://www.ibmrpune.in)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	MAHADBT, DTE	62	2442350

b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching MBA Finance	15/10/2019	3	Dr Smita Kshirsagar
Remedial coaching MBA Finance	15/10/2019	4	Prof Dada Patil
Remedial coaching MBA Finance	15/10/2019	5	Prof Chhaya Vanjare
Soft Skill development	19/09/2019	40	Dr Renuka Vanarse
Language Lab	03/09/2019	40	Dr Sampada Ghupchup
Yoga Meditation	21/06/2019	42	Mrs Krutika
Personal Counselling	08/01/2020	60	Prof Dada Patil
Mock Viva	05/02/2020	58	Dr Renuka Vanarse

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for Competative Examinations and Guidance for Competitive	0	19	0	15

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Accenture Ltd, KEC International Ltd, TCS, Radiant Heat Exchanger Pvt. Ltd, Flextronics Technologies Pvt. Ltd, Bajaj Allianz	28	11	Tata Motors Eng, Fedex Express, Atos syntel	14	4

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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	NIL	NIL	NIL	NIL

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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independance Day	Cultural Institute	20
Dahi Handi	Cultural Institute	40
Teachers Day	Cultural Institute	52
Ganpati Utsov	Cultural Institute	32
Navrang Utsav	Cultural Institute	48
Phoneix 2019 (Annual Gathering)	Cultural Institute	95
Chess	Sports Institute	18
Carrom	Sports Institute	15
Badminton	Sports Institute	10
Cricket	Sports Institute	28

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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	NA	Nill	Nill	Nill	Nill	Nill
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### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of every academic year, the institute constitutes the Student Council by following the norms laid down by the University. A class representative from each class will be nominated as a member of the Student Council. The objective of Committee is • Motivate students to organize events for institute. • To develop a communication between the students, faculty members and director. • To organize sports and cultural activities. The Student Council aims at the all-round development of students and organizes several academic, co-curricular, and extracurricular events throughout the year in association with the University and other organizations. The functions and events conducted by the above mentioned committees are as follows: • Students' Council: Under section 40 (3) of the Maharashtra Universities act, 1994, this council is established every year in the institute and it performs prescribed duties. • Student Grievance: This committee addresses complaints lodged by any student and effectively resolves the grievances of students. It maintains discipline among the students. It also empowered to look into matters of harassment. • Ant-Ragging: This committee ensures zero ragging incidents in the institute and also spreads awareness among students against any type of ragging activities. • Cultural: This committee co-ordinates various cultural activities and events throughout the year. The Student Council organizes different cultural programmes to observe important days such as Kranti Diwas, Sadbhavna Diwas, Eco Friendly Making of Ganesh Murthi which gave message to save environment also organized one day camp of Blood Donation in the feeling to help society. The students also organized Make Money competition on occasion of Diwali the main objective of this activity was that the student would learn how to invest money and make profit from invested money. The activity was entirely coordinated by students of MBA. The students also helped Dr Renuka Vanarse to organize "Business Analytics" on 28th 29th February, 2020 under Quality Improvement Program (QIP) Savitribai Phule Pune University. The students distributed invitation to nearby colleges also helped the faculty members in anchoring, bio-data reading and also participated in various committees for smooth running of event. Along with this students actively participate in organizing corporate session, guest session and also assuring the attendance for all this events.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institute has registered Alumni Association under the name of SnehaBandhan. The association established and registered on 18/12/2019. The alumni association is an important factor for achieving the goals which we have set for ourselves i.e. to set highest standards in academics and to meet the aspirations of our stakeholders. Membership is open to all who have participated in the institutes programs. We invite all our alumni to keep in touch with the institute and also remain in touch with each other and be a continuous source of motivation to all of us. Many of our alumni are in leadership positions in corporate sector. These leaders with their vision, dreams, aspirations and hopes have contributed to the academia and their organizations have benefitted equally. The main objectives of the association are 1. To encourage and nurture the interaction between Alumni and the institute benefited mutually to both. 2. To urge the Alumni to take interest in the process and development of the institute. 3. To

guide the students of the Institute for professional development, higher education, and being good citizens. 4. To promote the formation of regional chapters to increase participation of Alumni 5. To organize and support recruitment activities for the students of the institute. 6. To boost the students of the Institute and Alumni members of the Association for research development work in various fields of Engineering. 7. To mentor students of the Institute on various professional careers available and support them through various activities such as workshops, expert advice, seminars, industrial visits, etc. 8. To provide financial support in terms of scholarships to students and Alumni of the Institute for the purpose of education and career. 9. To encourage students and Alumni for the development of their entrepreneurship skills and self-employment. 10. To support and assist other regional bodies for training programs in entrepreneurship development, with resources available with the association. 11. To foster the industry institute interaction to bridge the gap between industry and education offered by the institute and enhance students' employability. 12. To encourage and support students of the Institute in sports, cultural and extra-curricular activities. 13. To publish a newsletter, books, journals for the public interest. 15. To assist and guide students and ex-students of the Institute for anti-ragging, and any other anti-social activities. 16. Students and institutes are benefited in various fields such as student placement, training, expert lectures, career guidance sessions, Industrial visits and mentoring. 17. The alumni are guiding and nurturing students to become management professionals. We conduct alumni meet every year for the engagement of alumni. It is our aim to develop everlasting relations with our alumni which in turn will give rise to mutual benefits.

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute practices decentralization and participative management. It reflects successful organization of multidimensional events and practices. Example for Decentralization - Institute organized national level Seminar on "Business Analytics" on 28th and 29th February 2020. After detailed planning, the activities of the event were distributed between teaching - non-teaching staff and students. Different committees were formed to execute various activities. Organizing committee constituted technical committee, registration and certification committee, Escort committee, Canteen committee, invitation and follow up committee. Students and faculty members from various Management institutes across India were invited to participate. Campaigning of program for about two month was executed by the distribution and follow up committee using one to one communication, e-mails and through postal services. Canteen committee arranged breakfast and lunch for the participants. The inaugural function was coordinated by the stage decoration committee. Registration process, conference arrangements, inaugural function and hospitality were conducted smoothly by respective committee members. Interactive sessions were

scheduled on various topics related with Business Analytics in corporate world. The multifaceted event gave experience of decentralization management. Example for participative management - Institute constituted college Development committee under Maharashtra University Act As per act following of the members to constitute CDC (a) Chairperson of the management or his nominee ex-officio Chairperson (b) Secretary of the management or his nominee (c) one head of department, to be nominated by the principal or the head of the institution (d) three teachers in the college or recognized institution, elected by the full-time amongst themselves out of whom at least one shall be woman (e) one non-teaching employee, elected by regular non-teaching staff from amongst themselves (f) four local members, nominated by the management in consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus (g) Co-coordinator, Internal Quality Assurance Committee of the college (h) President and Secretary of the College Students Council (i) Principal of the college or head of the institution - Member - Secretary. The College Development Committee meets four times in a year. The committee works towards overall comprehensive development plan, overall teaching programs or annual calendar of the college , introducing new academic courses, encourage and strengthen research culture, consultancy and extension activities in the college, to encourage the use of information and communication technology in teaching and learning process etc. Members of our College Development Committee of our Institute comprises of representative from various fields such as Industry, Academic, administrative, research along with director, alumni, teaching -non teaching and students. Example- CDC meeting held on 17th August 2019 it was suggested by the committee member to collaborate with more Industries for industry institute interface. This suggestion was seconded by all the members. Action Taken - MOU's with REVELL Pvt. Ltd., AFT- Koria co.Ltd and Reliable Enterprises were formed for Industry Academia interface. In this way institute practices decentralization and participative management not only at faculty level but it is also to the students' level.

#### 6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

#### 6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library of the Institute has more than 13546 volumes of Management and technical books. Institute also subscribes to hard copies of more than 19 Management journals. Library also subscribes DELNET database and having the membership of British library. All students, all faculties, well wisher industries and visiting and retired faculty of the institute have access to all the library resources throughout the year. Even digital library services for students and faculty are available free of cost and they can use free e resources and ebooks. Students and Faculty can easily find out the books or journals through reference service which is provided by the librarian.

Curriculum Development	<p>Institution is affiliated to Savitribai Phule Pune University (SPPU), Pune. Curriculum design is done by affiliating University viz. SPPU, Pune. Faculty participates in Curriculum development and implementation programs organized by University. Suggestions given by faculty members are incorporated in Curriculum time to time. To bridge the gap in the curriculum faculty incorporate some extra sessions to cover the needed topics. Under concurrent Internal evaluation the curriculum is enhanced through variety of activities and events.</p>
Teaching and Learning	<p>The Institution ensures effectiveness of the teaching learning process by: 1. Preparation of Academic calendar well in advance before commencement of the semester. 2. Monitoring the quality content of teaching learning process by IQAC through regular review. 3. Student centric learning through extensive use of ICT. 4. Collecting the Students' feedback in each semester and assessing teaching quality through the same. 5. Continuous assessment system monitors the students' performance through CCE Submissions, Online MCQ tests, assignments, quizzes, seminars and projects. 6. Promoting professional development of the faculty by providing support for FDPs, Workshops, Conferences, industrial training etc.</p>
Examination and Evaluation	<p>With the proper mix of continuous concurrent evaluation and Internal examination Students are continuously evaluated throughout the semester for each course of the program. Course teachers of each course follows the schedule defined in the academic calendar of the institute for conducting these examinations and also keeps the proper records of the same time to time. The Internal examination are conducted by the Institute at the end of academic semester and after collecting all the marks from teachers for continuous evaluation and Internal examination the results are being declared as early as possible. Institute also offers the reexamination to the students who failed in the examinations immediately within the week of declaration of internal examination result. This helps the</p>

	needy students to clear the examination before the start of the new semester of the program.
Research and Development	RD cell is established in the institution to inculcate the research culture by encouraging staff and students to work on research ideas. 2. Faculty members are encouraged to acquire grant for research proposals funded by agencies like UGC, AICTE, SPPU (BCUD) etc. 3. Various FDPs, seminars and workshops are arranged by institution to imbibe the Research culture among faculty members. 4. Student internship project and Dissertation are included in regular curriculum.
Human Resource Management	Institute has established well defined Administrative section and academic sections to look after the employees and students respectively. The Institute maintains all service records of the employees and keeps up to date records of their leave, appraisal forms etc. Class Coordinators and Mentors takes care of all students of the institute solving their day to day difficulties.
Industry Interaction / Collaboration	Institute gives more importance to the industry interaction and the collaborations with the industries. Every staff member tries to liaison with industry through which students are facilitated for internship/placement/project guidance /guest lecturer/ industrial visit etc. There are MOUs and many industries connected with the institute.
Admission of Students	MBA admissions are through Common Entrance Test for MBA. Student's admission takes place based on the criteria of entrance examination such as MAT, CAT, XAT, CMAT, AMMI, ATMA. Institute does marketing and campaigning in various graduate colleges and gets the students data. Then through telecalling probable candidates are counseled and further they are assisted not only to fill the CET forms but they assisted throughout admission procedure which is centralized by DTE.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Administration	1. Institute use computerized applications such as Microsoft Excel, MS Word etc for administration and recording of information. 2.CCTV System 3.Bio Matrix Attendance System 4.EPABX (Internal Landline System)
Finance and Accounts	Tally Software
Student Admission and Support	Institute assist students to fill their online scholarship forms.
Examination	For University Exam the institute uses Savitribai Phule Pune university Examinations online portal as guided by university.
Planning and Development	Institute use computerized applications for planning and development such Microsoft Excel, MS Word etc

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Renuka Vanarse	National Seminar on Innovative and Best practices, Pune	-	1000
2019	Prof. Chhaya Vanjare	Faculty Development Program on outcome based Education (OBE) in Marketing Management at Modern College Pune	-	200
2019	Dr. Sampada Gupchup	Faculty Development Program on outcome based Education (OBE) in Marketing Management at Modern College Pune	-	200
2019	Prof. Chhaya Vanjare	One day Workshop on Research Methodology at Lotus Business School	-	500

2019	Dr. Smita Wagh	Faculty Development Programme on Outcome based Education at AISSM, Pune	-	200
2019	Dr. Renuka Vanarse	Faculty Development Programme on Outcome based Education at AISSM, Pune	-	200
2019	Prof. Rohini Nikam	Faculty Development Programme on Outcome based Education at AISSM, Pune	-	200
2019	Mr. Mahendra Kamble	National Seminar on smart Digital Tools for modern library and information professionals at MIT Pune	-	500
2019	Prof. Rohini Nikam	State level FDP on Writing research paper in high impact journals and Statistical Analysis Using SPSS, At ISBS Tathawade	-	500
2019	Dr. Renuka Vanarse	Workshop on on E-content development at Pune	-	1500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP- on Online teaching	-	01/07/2019	02/07/2019	23	Nill

2019	FDP on E-content Development	-	09/08/2019	10/08/2019	38	Nill
2019	-	One day Workshop on Effective office Administration Financial Management	06/09/2019	06/09/2019	Nill	8
2020	-	Two days workshop on Soft Skills for professional Development	10/01/2020	11/01/2020	Nill	8
2020	Two Days Workshop on Stress Management Techniques	Two Days Workshop on Stress Management Techniques	18/02/2020	19/02/2020	10	9
Nill	One Day Online Workshop on Effective Team Building	One Day Online Workshop on Effective Team Building	04/04/2020	04/04/2020	9	7

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
“Faculty Development Program for Student Induction (FDP-SI)” D Y Patil College of Engineering, Akurdi, Pune, organized by All India Council for Technical Education (AICTE).	2	10/06/2019	16/06/2019	7
Faculty Development	2	29/06/2019	29/06/2019	1

Programme on Outcome Based Education (OBE) in Marketing Management				
Online FDP on MBA CBCS, GS and OBE 2019 pattern	1	17/07/2019	17/07/2019	1
FDP on HR specilisation Sem III	1	22/07/2019	23/07/2019	2
HRDC FDP on Soft skills for teachers	2	08/12/2019	17/12/2019	10

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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	9	9

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. 50 percent concession in Tuition Fees 2. Gym Yoga Practice 3. Canteen Facility - which offers hygienic , reasonable and less spicy foods to students and employees 4. Compensatory Offs 5. Medical Leaves 6. Casual Leaves 7. Uniform 8. Provident Fund 9. Vacation Leave 10. Drinking water Facility 11. Promote for self development Faculty Development Programs 12. Fees installment for wards of staff 13. Felicitation on Achievement 14. Parking Facility	1. 50 percent concession in Tuition Fees 2. Gym Yoga Practice 3. Canteen Facility - which offers hygienic , reasonable and less spicy foods to students and employees 4. Compensatory Offs 5. Medical Leaves 6. Casual Leaves 7. Uniform 8. Provident Fund 9. Vacation Leave 10. Drinking water Facility 11. Promote for self development Non Teaching Development Programs 12. Fees installment for wards of staff 13. Felicitation on Achievement 14. 14. Exgratia 15. Advances on Different Occasions like Diwali 16. Parking Facility	1. Canteen Facility 2. Fees installment Facility 3. Drinking water Facility 4. WiFi 5. Gym Yoga Practice 6. Sports 7. Doctor on call 8. Routine health Checkup

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute of Business Management and Research has an internal auditing team who conducts internal audits. They ensure that the mobilization of funds must be used in the utmost useful manner for the benefit of the Institute. Director,

Faculty members and Administrative head prepare and propose the budget at the beginning of the year. Accounts department monitors the limit of budget. The financial budget includes all necessary expenditures needed in institution such as salary (Teaching Non teaching staff) Physical facilities, Academic support facilities, other expenses like Library purchases, funds for annual programs etc. Management committee observes and approves the budget. As Internal Approval system for all expenses is recommended by the proposer and approved by the Director and one more signing authority recommended by management in the form of Vouchers. For necessary expenditure the approval of management is taken. Every detail discussed and briefed to the Internal Audit team and queries raised. After the Internal audit the report is prepared by the internal Auditor and handed over to the Director. Each and every element is discussed in College Development Committee and corrective remedies are considered. An External auditor is appointed by institute to execute the statutory Audit. Statutory financial audit is conducted in the month of March for the period of April to March. Every detail is discussed and briefed to the audit team and queries are resolved in time. Finalization of account is completed by June/July and audited statements are prepared in the same months duly signed by the Director and Chartered Accountant. Then audited report is submitted by chartered Accountant to the Institute and Institute submits these reports to concern authorities like AICTE, DTE, FRA etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Institute of Science, Poona	88693899.84	Seminar, , Equipment, Rent expenses, Movable Property , Other Expenses

[View File](#)

6.4.3 – Total corpus fund generated

88693899.84

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Institute of Science, Poonas Institute of Business Management and Research Wakad Pune
Administrative	No	NIL	Yes	Institute of Science, Poonas Institute of Business Management and Research Wakad Pune

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- |                             |   |  |   |
|-----------------------------|---|--|---|
| 1. Parents Teachers meeting | 2. ALG Activity (Diwali Exhibition-Make Money Activity) - Parents visit | 3. Parents Attendance at Annual Social Gathering | 4. Eco Friendly Ganpati Idol Making- Parents Attendance |
|-----------------------------|---|--|---|

6.5.3 – Development programmes for support staff (at least three)

- |   |
|---|
| 1. One day Workshop on Effective office Administration Financial Management |
| 2. Two days workshop on Soft Skills for professional Development            |
| 3. Two Days Workshop on Stress Management Techniques                        |
| 4. One Day Online Workshop on Effective Team Building                       |

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- |   |
|---|
| 1) Institute participated in NIRF Ranking 2019/20. 2) Formation of MoUs and Linkages MoU signed with Institution of International Importance and Linkage with Institution and Industry for Internship on the job training project work. |
| 3) Monitor and ensure the quality of student's activities, and staff members for periodic assessment for timely, efficient and progressive performance of academic task.  |
| 4) Encouraged to faculty members to publish books with ISBN No.   |
| 5) Encouraged Students for entrepreneurship skills development through Make Money Activity like Diwali Exhibition.  |
| 6) Arranged Faculty Development Program on online teaching.   |
| 7) Encouraged Students and Faculty Members to upgrade their skills through MOOCs.   |

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Eco Friendly Making of Ganesh Murthi	19/08/2019	24/08/2019	24/08/2019	200
2019	Blood Donation Camp	19/08/2019	30/08/2019	30/08/2019	30
2019	Swachhata Hi Seva Campaign	19/08/2019	11/09/2019	26/09/2019	25
2019	One Day Workshop on Psychology of Managers	19/08/2019	19/09/2019	19/09/2019	40
2019	One Day Workshop on Identifying Personal Capabilities Self Development	19/08/2019	01/10/2019	01/10/2019	40

2019	Induction Program for MBA I students	19/08/2019	05/10/2019	05/10/2019	70
2019	Diwali Exhibition- ALG Activity- Make Money Activity	19/08/2019	18/10/2019	18/10/2019	110
2020	A One Day Workshop on "Unbreakable Spirit"	29/11/2019	08/02/2020	08/02/2020	35
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Championship Programme	25/09/2019	25/09/2019	30	20
Intercollegiate Essay Competition	27/09/2019	27/09/2019	25	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the University met by the renewable energy sources 15 percent The Institute is rapidly substituting tube lights and CFL bulbs with appropriate LED lights. In a concerted move, traditional lights which consume a greater amount of power have been substituted by LED's in the campus. The Institute has installed 32 Solar panels on the roof to use renewable energy. At the end of the year in electricity, bill 15 percent reduction is found after installing the solar panels and using LED lights in the Institute campus. In Our Institute, we use one sided used pages for printing purpose to reuse of solid waste. Faculty and students are made aware printing only when if it is necessary. This initiative helps to save papers. Waste paper generated is sold to vendor for recycling. Inter department correspondence is made through emails and whatsapp groups. Rain Water harvesting is installed for saving of rain water. The e waste is collected and properly sent to recycling.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0

Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Braille Software/facilities	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	17/07/2019	1	Awareness on personal hygiene for womens	Slum area of Wakad	10
2019	1	1	07/09/2019	1	On occasion of Ganpati Visarjan Cleanses of river	Area where idol visarjan was done	20
2019	1	1	19/09/2019	1	Plastic free Environment	Wakad	40
2019	1	1	03/10/2019	1	Swatch Bharat Abhiyan	Wakad	58

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	11/06/2018	Handbook contains rules and regulation for teaching and non teaching staff members and students.
Anti Ragging Guidelines	11/06/2018	Handbook contains anti ragging guidelines for

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	56
Teachers Day	05/09/2019	05/09/2019	42
National Unity Day	30/10/2019	30/10/2019	78
Constitution Day	26/11/2019	26/11/2019	38
150th Birth Anniversary of Mahatama Gandhiji	24/09/2019	02/10/2019	53
Vigilance Awareness Week	29/10/2019	03/11/2019	57
Tree Plantation Programme	15/08/2019	15/08/2019	28
Reading Day	15/10/2019	15/10/2019	47
Sadbhavana Day	20/08/2019	20/08/2019	57
International Yoga Day	21/06/2019	22/06/2019	40

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## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Organized Tree plantation in college campus. 2. Made water harvesting 3. Banned tobacco chewing and smoking in the campus 4. Posters and banners are pasted on visible sites of the college campus. 5. Installation of Solar Panel for energy conservation. 6. Plastic free campus 7. Different dustbin for waste 8. Installation of Power Savings LED Lights 9. Water pott for birds 10. Implementation of Cleanliness Campaign

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

**PRACTICE I "More Trees...., a Better Tomorrow...." ? Objectives of the Practice:** 1. To motivate each student and faculty members to plant tree. 2. To create awareness among the students regarding the importance of ecology and the natural environment. 3. To maintain to conduit atmosphere inside the campus. 4. Increase awareness of the Donate-a-Tree program which includes gifts of trees, memorial trees and donations for the forestation program. ? The Context: Tree planting is recognised as one of the most engaging, environmentally friendly activities that people can take part in to better the planet. Trees provide a multitude of benefits, both long and short term. As well as being attractive aesthetically, enhance air quality and improve the urban heat island effect by reflecting sunlight and providing shade. In addition, the physical weight of a tree consists of approximately 50 carbon, as such trees have a strong climate change mitigation effect when in high enough numbers. Some of these benefits such as the mitigation of the urban heat island effect and improvements to air quality are localised and will bring the most benefits to the people who live and otherwise spend their time in the local area. Trees greatly benefit the people living around them by having a positive impact on mental health and wellbeing, reducing stress and encouraging outdoor exercise. This is in addition to the benefits they will receive from an improved environmental quality and improved amenity which comes with planted areas. ? The Practice:

Due to the tremendous increased in the pollution level also a need of time we organize tree plantation programme every year from 2017. This practice we organize under the student and faculty of the Institute in Institute Campus, Every year on occasion of 15 August Independence Day we organize this event has belief to make our society a good and healthy environment to leave. The idea behind the tree plantation activity was to propagate the message that planting the trees helps to maintain clear eco-friendly environment reduces pollution and improves the green ambience. We have taken this practice because to save the endangered environment and to beautify our life. Trees are valuable gifts of nature. They are known as the best friends of human beings. They benefit us in various ways. As the whole world is facing the problem of global warming and another environmental-related issue so as to recover from such a problem planting the trees is become inevitable one of the most important aspects today. ? Impact of the Practice: We started a green revolution that made our environment green and also providing shade. Not only this any event we organize during the felicitation of guest we started giving them sample of plant has to motivate and encourage our practice with guest also. ? Evidence of Success: We have planted more than 25 plants and also the environment is started to look fresh and green. Also it helped in a complement the architecture or design of buildings or entire neighborhoods. Evergreen trees on the north side of your home and shrubs around the foundation of your home can act as a windbreak to reduce the cooling effects of winter winds. ? Problems encountered and Resources required: Trees in our landscape frequently suffer from a lack of nutrients also trees are often surrounded by grass, which outcompetes trees for available nutrients and water which result in less growth of same. In our yards, trees often grow in compacted soil all that foot traffic, along with lawn mowers and construction projects, creates soil compaction. Lawn equipments are required along with proper fertilizers to maintain the growth of planted trees. PRACTICE II To make Effective use of free E- sources and social Media in Teaching Learning - Students participation in AICTE FDP's and different MOOC courses. Objectives of the Practice: 1. To introduce learning through E-sources and social Media. 2. To motivate students to make Effective use of free E- sources and social Media in teaching Learning. 3. To attract students for different certifications/ ATAL FDP's which can add the value to their knowledge. 4. To inculcate habit of learning through E-sources and Social Media. 5. To provide platform where openness, networking, personalized participative learning is achieved. The Context: Social media and E- sources are becoming the most important tools for interaction among people, where everybody can share, exchange, comment, discuss and create information and knowledge in a collaborative way. Social media tools are rapidly changing the communications landscape, their emergence has impacted significantly how students learn and the way instructors teach. In today higher education settings, instructors, students and others collaborate on the tasks of knowledge construction. The definition of social media is "the relationships that exist between network of people" The influence of E- sources and social media on teaching and learning environment is growing every year and its applications can reinforce class materials, positively influenced discussions, collaborative work, etc The Practice: From 2019 MBA Students are directed to register and attend the different Certification Courses (MOOC courses) and ATAL FDP courses which is provided by AICTE and easily available on different platforms. Time span is given to all the students to complete the certification / Course and submit their certificates. The students are guided by faculty members.. Evidence of Success: Students are using various online tools to cater to different requirements. It will not be wrong to say that E sources, social media and education goes hand in hand in the modern world.. The level of involvement and enthusiasm of students shows how much students have enjoyed the journey from applying for course till successfully completing the Mooccourses and ATAL FDP's by using e sources and social media in learning. It has

supported by the students by giving their near about 75 involvement and participation. Soon, this will be an inseparable part of our modern education system. Therefore, it can be claimed that E-sources and social media platforms, enabling free voice and sharing of documents, links and any other type of information can be highly effective in improving the academic performance and students learning. Problems encountered and Resources required: Students easily get distracted and lose focus while using e sources and Social media. In addition to that environmental disruptors such as noise made by family members, lack of adequate learning space also influence the amount of time for which students cannot concentrate on learning online.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ibmrpune.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Secular approach.** Conscious efforts to promote values. Extension and outreach activities. Core vision is student centered. Practically focused quality learns experience. Institute being a preeminent educational institution prepares to meet the challenges of a rapidly changing techno savvy world. The primary focus of institute is excellence in core mission activities of teaching. Institution maintains its distinctiveness by blending technology with classroom teaching. Institute has upgraded the teaching learning process through installation of Ten ICT smart classrooms., LCDs, several computers and laptops are made available to all departments for such technology integration. Infrastructure required to operate and support technology integration is continuously upgraded at each level such as basic level electricity. The college has 13 WiFi access points, 100 M VPNLAN. Every faculty has access to internet through such WiFi and wired network. Every year meritorious students have achieved new heights of success and in 2019-20 notable numbers of students achieved good marks. The efforts are also on to strengthen the research aptitudes among the faculty and students. It resulted in receiving research projects and a go number of publications in journals of national and international repute. The Management, teaching staff and supporting staff work in unity to achieve our objectives of building a knowledgeable society by effectively blending quality teaching, research, employability and All are provided guidance by the best teachers who are very empathetic and compassionate. We maximize on academic skills, social skills, athletic skills and entrepreneurial skills of our students. Students are encouraged by providing them with adequate opportunities at all forums and appreciating them for their efforts. Empowering students by providing them all possible opportunities in various fields. Wide range of extension activities through industrial visits, expo and management activities every week.

Provide the weblink of the institution

<http://www.ibmrpune.in>

### 8. Future Plans of Actions for Next Academic Year

Future Plans of Actions for Next Academic Year 1. The institute has planned to reorganize the academic administration in the coming session 2. The institute plans to lay emphasis on the enhanced participation of the students in sports at national and international level 3. The computer/IT labs of the college will be upgraded which will cater to handle data globally 4. The promotion and recruitment of teaching and non-teaching is planned for the next session 5. To sign MoUs with various universities and institutions of India for organizing collaborative online FDPs under the Teaching Learning Centre. 6. Development with

**respect to Research:** - Plan for strengthening research by organising more awareness programs and inviting illustrious researchers. 7. To apply for Research grants from various agencies in the form of research projects 8. To arrange availability of Seed Money for basic research by faculties and students. 9. **Teaching learning resources:** - To inspire the teaching faculty to use ICT facilities. 10. To encourage the faculty to develop content/ e-content