



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		INSTITUTE OF BUSINESS MANAGEMENT AND RESEARCH, WAKAD
Name of the head of the Institution		Dr Roopali Prashant Kudare
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02067174200
Mobile no.		9922449145
Registered Email		director@ibmrpune.in
Alternate Email		ibmrwakadpune@gmail.com
Address		Survey no 130, Mumbai-Bangalore Highway, Bhumkar Chowk, Wakad Pune
City/Town		PUNE
State/UT		Maharashtra
Pincode		411057

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Mr Dada Shamrao Patil			
Phone no/Alternate Phone no.		02067174200			
Mobile no.		9011069227			
Registered Email		durgaesh.patil@gmail.com			
Alternate Email		ibmrwakadpune@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.ibmrpune.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.ibmrpune.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.50	2018	26-Sep-2018	25-Sep-2023
6. Date of Establishment of IQAC			26-Dec-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Gender Champion Ship Competition- Poster Making and Elocution		26-Sep-2018 1		48	

Competition		
FDP- Behavioral Aspects of organization and Decision Making	13-Dec-2018 1	26
FDP- Investor Awareness	19-Dec-2018 1	40
Alumni Meet	22-Dec-2018 1	14
Campus Drive	02-Jan-2019 15	17
Industrial visit- Ruchi Engineering, Arungabad	23-Jan-2019 1	30
Extra Circular Activities- Annual Gathering- Phoenix	01-Feb-2019 8	87
Disaster Management Workshop	12-Feb-2019 2	110
A two day National Seminar- Emerging trends in Corporate Finance & Financial Services	15-Feb-2019 2	68
A two-day State Level Workshop- Revised Methodology of Accreditation by NAAC	22-Feb-2019 2	48
A two day Workshop on Effective Performance on Interview and Selection Process	16-Mar-2019 2	50
Initiative for Environment Protection Eco Friendly Clay Ganpati making workshop	06-Sep-2018 1	105
One day Workshop on Personality Development Unleash the Unstoppable under skill Development Initiative	08-Sep-2018 1	50
Plastic Free Society Environment Conservation	24-Sep-2018 9	87
Anti Corruption Campaign- Vigilance Awareness Week	29-Oct-2018 6	60
Expert Lecture- Legal Aspects of Business-IPR	25-Oct-2018 1	35
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute of Business Management and Research	QIP (Quality Improvement Programm)	UGC-SPPU	2019 2	110302
Institute of Business Management and Research	QIP (Quality Improvement Programm)	UGC-SPPU	2019 2	89113
Institute of Business Management and Research	QIP (Quality Improvement Programm)	UGC-SPPU	2019 0	53704
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1) Institute participated in NIRF Ranking 2018/19. 2) Organized a program on two day State Level Workshop on Revised Methodology of Accreditation by NAAC. 3) Formation of MOUs and Linkages MOU signed with Institution of International Importance and Linkage with Institution and Industry for Internship on the job training project work. 4) Encourage faculty for submission of minor and major research proposal to Savitriabai Phule Pune University under ASPIRE (Assistance by SPPU for Project based Innovative Research). 5) Monitor and ensure the quality of student's activities, and staff members for periodic assessment for timely, efficient and progressive performance of academic task

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To improve campus placement	Various placements activity conducted throughout the year to improve employability of students campus drive conducted in the Institute and student also participated in pool campus at various institute.
To improve and strengthen participation of student in different extension activity	Different Activities Conducted and large number of student participated
To encourage research promotion in the Institute	One minor project sanctioned by SPPU and 3 Faculty members published papers in UGC listed journal 2 faculty published paper in peer reviewed journal. 2) 3 Faculty memebers published papers in UGC listed journal 2 faculty published paper in peer reviewed journal.
To improve linkages and collaboration with industry-institution	Formed MOU with international organization and linkages with industry and institution for exchange of knowledge faculty exchange and student exchange
To register Alumni Association	Alumni Association registered under provisions of the Societies Registration Act, 1860 under the name of "SNEHABANDHAN".
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	09-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

31-Jan-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute of Science Poona's Institute of Business Management and research Wakad (IBMR) being an Management Institute affiliated to Savitribai Phule Pune University adopts a syllabus for Master in Business Administration under the Choice Based Credit Systems which is revised every three Years. The institute has an significant role in curriculum designing and development. However Institute encourages the development of young talent to achieve. 1. Academic Excellence 2. Professionalism 3. Social Development and healthy nation Building 4. Self growth and self- Satisfaction. IBMR adopts comprehensive curriculum. It focuses content beyond the syllabus. The institute has a structured mechanism to plan, conduct and evaluate the academic schedule. The subject allocation according to the subject preference and specialization, preparation of academic calendar, timetables of classes, course file are essential part of the teaching learning methodology. The course file includes the course objectives, syllabus, and teaching plan with teaching methodology which recognize to obtain course outcomes, Program Outcomes and program specific outcomes. Keeping in view the guidelines for continuous concurrent evaluation given by the University the institute follows the same. Institution has provided all class rooms with LCD projector and internet access which are used by faculty members for effective curriculum delivery. 1. Institute promotes students centric learning in which student is provided with an academically rich, highly flexible learning system blended with abundant provision for skill practice and activity orientation that he/she could learn in depth without sacrificing his/her creativity. 2. The students are made to involve in research oriented activities by way of field work, research projects and dissertations which helps the students to develop the analytical thinking, creativity and scientific approach amongst the students. 3. To strengthen the learning process of the students the institute provides the certificate courses, various add-on programs, Value added Courses and conducts the role play, group discussions, industrial visits, guest lectures, workshops, seminars, class presentations, written assignments, live projects etc. 4.The institute motivates the students to participate in different workshop, seminars and conferences. Students are also encouraged to participate in different competitions and events organized by different management institutes. 5. To improve the employability skills of the students, Institution conducts various value added courses and add-on courses like Computer Basics, Soft skills, Add on course in corporate social responsibility (CSR) & sustainability, Add on course - Basic Course on Stock Market, and Add on course in business taxation - online return filling etc. 6. CBCS has been implemented by the SPPU. This system is based on the performance of the students as per the guidelines provided in the curriculum like viva- voce, seminars, projects, group discussions, assignments, Tutorials, online Exams for MCQ and Internal Exams conducted in the institute level specialization wise. The entire exercise of curriculum implementation along with the academic flexibility and curriculum enrichment not only help to achieve the course outcomes, but also the program specific outcomes and program outcomes together. 7. Library is kept open after the Institution hours during examination period.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Certificate Course in Consumer Behavior Analyst	NIL	01/09/2018	40	Employability	Selling and Analysis
Cognitive Exchange Speech Program	NIL	25/02/2019	30	Employability	Communication Skill
Certificate course in equity Portfolio Management	NIL	01/09/2018	40	Employability	Investment Decisions

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Marketing Management	01/07/2018
MBA	Financial Management	01/07/2018
MBA	Operations Management	01/07/2018
MBA	Supply Chain Management	01/07/2018
MBA	IT Management	01/07/2018
MBA	Health Care Management	01/07/2018
MBA	Human Resource Management	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	57	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
(MB011) Computer Basics	13/08/2018	50
(MB012) Soft Skills	07/01/2019	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Marketing Management	13

MBA	Financial Management	11
MBA	Operations Management	1
MBA	Supply Chain Management	1
MBA	IT Management	2
MBA	Health Care Management	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from students, alumni, parents, employers and teachers is proactively utilized for enhancing the overall development of the Institution. Institute Collects feedback by the students in mid semester. The student gives feedback for all the theory and practical courses taught to them in the semester. The general assessment points of the feedback based on question based syllabus, Depth of Syllabus/ Content, syllabus coverage of course, Syllabus application relevance of real life situations , sequence of course , electives offered in syllabus and its technological advancement are covered in syllabus feedback. Even feedback on syllabus also collected by alumni, parents, teachers and employers. Satisfaction about teaching methodology/ Quality of lectures , Regularity in conducting lectures , Communication Skills, Interaction with students, Overall class Control and confidence level of teachers while taking the lectures, use of teaching aids etc points covered in students feedback on teachers. On a grade of 4 scale with number 4 meaning excellent and number 1 meaning average performance. The Institute policy is that if teachers gets average grade less than 2 he/she is being called by the institute authorities such as registrar, Director and is being informed about his/her performance of the particular course. The teachers are accordingly instructed by the authorities to improve their performances. Alumni Feedback on syllabus is conducted whenever alumni program such as Foundation Day and Alumni Meet are organized in the Institute during academic year. The Feedback from Alumni is drawn evaluating Learning Values in syllabus (in terms of skills, concepts, knowledge, analytical abilities or broadening perspectives) application of syllabus in real life situations, current trends in management, depth of Course content, coverage of the course, relevance of project reports etc. This feedback is also taken on a 5 point scale from extremely poor to extremely good. The Employers feedback highlights evaluation parameters in the form of Content and Coverage of syllabus, Adequacy of the core courses, Ordering of the courses, Adequacy of the elective courses and their matching with the technological advancement, Practical content in the curriculum, matching of syllabus content to industrial requirements. The analysis of this feedback helps in determining overall employability of our students at various levels. Feedback from parents is collected during parents meeting. The feedback from the Parents also helps the Institute immensely reorienting the skill development, suitability of the courses for career growth of the ward, the

skill development of ward etc. The Feedback from teacher on syllabus also throws the light on the point's i.e relevance in the programme offering and the system followed by the University for design and development of curriculum, employability weightage in curriculum, the syllabus update period etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Marketing, Finance, Human Resource Management, Operations Management, Supply Chain Management, Information Technology, Health Care Management	180	137	84
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	84	0	9	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	8	6	6	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute of Business Management and Research, Wakad, has a well defined policy from the academic year 201415 of mentoring newly admitted graduate students. Institute admits students from various socio economical backgrounds, students from rural, urban and metropolitan regions because of centralized admission process. There is a vast variety in students admitted in the institute at PG level. When these students arrives in the Institute, they face many emotional, behavioral, language, economic and other difficulties for all these they need mentors/counselors to help them to come out of these situation and gain confidence of facing such situations bravely. Institute arranges the lectures of counselors who helps fresher's to overcome their language, emotional, Behavioral difficulties during first 2 to 3 months their stay in the institute. During the induction program Students are made aware of the counselor and the type of help counselor can provide to the students who Face such type of difficulties. Institute organizes the induction program for the MBA I year students (freshers) during the first two

weeks of their first Semester in the institute. On the very first day Director of the institute address the students and give them the basic information about the Institute, various courses conducted in the institute relevance of this courses industrial and other requirements of the National and International community and various career opportunity after completion of MBA. MBA II year student's representatives also perform the work of mentorship.

The programs such as fresher's, socio and fresher's game are being organized by the MBA II year students welcoming freshers and accommodating them with the institute culture in general and environment in particular. Faculty are mentors to the students. Mentees are allotted to the mentors at the beginning of the first semester by internal quality assurance cell. So that the faculty can concentrate on fix no of students and quality can be improved. Students' may have problem related with language so because of this they may not write papers properly for them we are arranging some extra sessions also and mentor is involved in this process. Mentoring of students is based on the following objectives: • To increase the teacher student contact hours • To identify and address the problems faced by slow learners and first generation learners • To support the student for acquiring required skill. • To encourage the student for various scholarship and its benefits. • To solve their social and economical problems • To encourage students to participate in co curricular and extracurricular activities for • Personality developments. • To help students to know the opportunities in carrier as per their potential. • To aware students about new trends and opportunities in commerce field. • To help students related to academic problems. • To encourage the students to know their strength, weakness, opportunity and challenges to prepare them for the challenges in competitive world.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
84	9	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof. Dada Shamrao Patil	Assistant Professor	Best IQAC Coordinator (Institute Level) Institute of Business Management and Research
2019	Dr. Renuka Vanarse	Assistant Professor	Received Excellence Award for Ph.d Completion (Institute Level) Institute of Business Management and Research, Wakad, Pune.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

MBA	NA	SemesterI	12/12/2018	29/01/2019
MBA	NA	SemesterII	15/05/2019	06/07/2019
MBA	NA	SemesterIII	12/12/2018	29/01/2019
MBA	NA	SemesterIV	15/05/2019	06/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, institute website and also verbally by the faculty members. The institute ensures that the stakeholders of the institution especially the students and faculty are made aware of the evaluation process. The Director of the institute has appointed College Examination Officer (CEO) and examination committee as per the rules of the SPPU who will monitor the exam related activities throughout the year. The institute believes in the existence of recurring internal evaluation of the students that enables the teachers to justify them during assessment process. At the outset our institute has been following the concurrent evaluation methodology prescribed by the SPPU. The concurrent evaluation allows the teachers to assess the students on various parameters. A transparency is maintained during the whole process where the concerned student has been made aware of his/her periodic progress and every opportunity is provided to enhance the current performance. Evaluation formats for various activities have been made. The teachers are allowed to freely identify some of the following components recommended by the university.

1. Case Study / Case let / Situation Analysis - (Group Activity or Individual Activity)
2. Class Test
3. Open Book Test
4. Field Visit / Study tour and report of the same
5. Small Group Project Internal VivaVoce
6. Learning Diary
7. Scrap Book
8. Group Discussion
9. Role Play / Story Telling
10. Individual Term Paper / Thematic Presentation
11. Written Home Assignment
12. Industry Analysis - (Group Activity or Individual Activity)
13. Literature Review / Book Review
14. Model Development / Simulation Exercises - (Group Activity or Individual Activity)
15. Indepth Viva
16. Quiz
17. Student Driven Activities
18. News paper reading

The faculty of the concerned course explains the evaluation process, the format of question papers and the marks allotted for particular questions. Students are given opportunity to reappear for internal exams submission of assignments, presentations, tutorials for the purpose of improvement in their internal assessment. Evaluation Reforms: 1. The schedule of Internal and External examination is displayed on notice board. 2. The faculty of the concerned course explains the evaluation process Students are given opportunity to reappear for internal exams submission of assignments, presentations, tutorials for the purpose of improvement in their internal assessment. 3. Rank holder (First 3) list displayed on notice board.

Administration Reforms: 1. I Cards and hall ticket distribution for internal and external examination 2. Supervisor List is generated well in advance. Paper Setting Reforms: 1. The format of question papers and the marks allotted for particular questions. 2. Tentative dates of Internal Examination are inserted in academic calendar. Infrastructure Reforms: 1. For printing internal question papers specialized Xerox machine is used. 2. For practical papers/Online exam computer Lab allotment is done in advance. 3. Trained manpower is used to make photocopies of internal

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Savitribai Phule Pune University publish academic calendar by annually for MBA Program for smooth conduct of examination and other activities and to maintain

transparency among university and MBA institutes. Contents of academic calendar

1. Commencement date and conclusion date of teaching.
2. Online/ Theory/SIP/Dissertation examination dates.
3. Result declaration dates
4. Class test date.
5. Seminar, workshop, guest lecture date
6. Holidays

The institute has been practicing the preparation of academic calendar under the guidance of Internal Quality Assurance Cell members. Such academic calendar comprises of 2 semesters per academic year. The faculty members prepare course files containing syllabus, teaching notes, lecture plans, student wise record, attendance sheets etc. The academic calendar gives the idea about upcoming examination like mock and external online exam, internal and external SIP viva, internal and external dissertation viva, internal and external theory exam along with other cocurricular/ cultural events and certification courses. The class test, GD, assignments, tutorials, role plays, presentations etc is part of CIE. The session lesson plan includes the schedule of the CIE for the respective subjects as prepared by subject teacher. Class coordinator send mail to the students regarding upcoming exam or any other planned activity. The academic calendar is prepared by inviting schedules and proposed activities from each committee. The academic calendar after discussion with faculty members in the meeting (CDC) is circulated to students teaching and nonteaching staff. The academic calendar is followed to large extent but due to some unavoidable contingency it can be revised and new schedule of the exam or activity is communicated to the students and staff members. As the academic calendar is prepared keeping in view a year's all activities relating to teaching learning process and maintaining the timely effectiveness and accountability the faculty members are able to justify the following work

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://ibmrpune.in/wp-content/uploads/2018/08/POs-COs-PSOs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	MBA	Marketing, Finance, Human Resource Management, Operations Management, Supply Chain Management, Information Technology, Health Care Management	30	27	90.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://ibmrpune.in/wp-content/uploads/2019/12/2.7.1-Student-Satisfaction-Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0
Any Other (Specify)	2	UGC SPPU	200000	110302
Any Other (Specify)	2	UGC SPPU	100000	89113
Any Other (Specify)	0	UGC SPPU	100000	53704
Any Other (Specify)	2	SPPU BOD	25000	25000
Any Other (Specify)	3	SPPU BOD	15000	15000
Any Other (Specify)	1	SPPU BOD	10000	10000
Any Other (Specify)	1	SPPU	10000	9200
Total	11	UGC SPPU BOD	460000	312319

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days National Level Seminar on " Emerging trends in Financial Management and Corporate	MBA	15/02/2019

Finance"		
Two Days State level Workshop on "NAAC" process	MBA	22/02/2019
Two days workshop on Disaster Management	MBA	12/02/2019
One day Workshop on "Awareness about IPR "	MBA	08/02/2019
Three days workshop on Girls Personality Development (Nirbhay Kanya Yojana)	MBA	23/01/2019
One day workshop on Investors awareness	MBA	19/12/2018
One day Workshop on Make your own Ecofriendly clay Ganapati	MBA	06/09/2018
Three days workshop on Yoga and Meditation	MBA	19/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
IBMR INCUBATION CELL	INCUBATION CELL	MANAGEMENT	Knowledge expo	Business model making	06/02/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	1	5.75
International	MBA	1	4.39
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	10	10	10
Presented papers	3	2	0	0
Resource persons	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender Championship -Poster and collage making Competition	Savitribai Phule Pune University and Board of Student Development (BOD)	10	35
Intercollegiate competition on topics like -technology, social media, demonatization, aids etc	Savitribai Phule Pune University and Board of Student Development (BOD)	9	44
Gender Championship	Savitribai Phule	10	55

Awareness programme on opportunities for women in cricket, importance of mental health fitness etc	Pune University and Board of Student Development (BOD)		
Swatchhata hi Seva	Savitribai Phule Pune University and Board of Student Development (BOD)	9	25
Save trees	Savitribai Phule Pune University and Board of Student Development (BOD)	10	25
Vigilance week	Savitribai Phule Pune University and Board of Student Development (BOD)	10	60
Blood Donation Camp	Savitribai Phule Pune University and Board of Student Development (BOD) and NSS CCS	35	100
Health Check up	Savitribai Phule Pune University and Board of Student Development (BOD)	35	300
Awareness programme on Beti Bachav	Savitribai Phule Pune University and Board of Student Development (BOD) and NSS	12	40
Plastic Free Society Environment Conservation.	Savitribai Phule Pune University and Board of Student Development (BOD) and NSS	8	50
Three days workshop on Yoga and Meditation	Savitribai Phule Pune University and Board of Student Development (BOD) and NSS	10	35
"Sadbhavana Diwas"	Savitribai Phule Pune University and Board of Student Development (BOD)	8	30
"Make Your Own" Eco-Friendly Clay Ganapati"	Savitribai Phule Pune University and Board of Student Development (BOD)	25	70
"Wachan Prerana Din"	Savitribai Phule Pune University and Board of Student	30	32

	Development (BOD)		
Awareness programme on "Deaddiction"	Savitribai Phule Pune University and Board of Student Development (BOD)	8	80
Lecture on NonViolence	Savitribai Phule Pune University and Board of Student Development (BOD) and NSS CCS	25	60
Unity run on occasion of National Unity Day	Savitribai Phule Pune University and Board of Student Development (BOD)	10	85

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Recognition	YCM Hospital PUNE	6

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environment Protection Plastic Free India	Savitribai Phule Pune University and Board of Student Development	Plastic Free Society Environment Conservation.	8	40
International Yoga Day	Savitribai Phule Pune University and Board of Student Development	Three days workshop on Yoga and Meditation	10	35
"Sadbhavana Diwas"	Savitribai Phule Pune University and Board of Student Development	"Sadbhavana Diwas"	10	30
Save the environmentsave the river	Savitribai Phule Pune University and Board of Student Development	"Make Your Own" EcoFriendly Clay Ganapati"	25	70
Reading day	Savitribai	"Wachan Prerana	30	32

	Phule Pune University and Board of Student Development	Din"		
Campaign "Deaddiction"	Savitribai Phule Pune University and Board of Student Development	Awareness programme on "Deaddiction"	8	80
Gandhi Jayanti Non Violence	Savitribai Phule Pune University and Board of Student Development	Lecture on Non Violence	25	80
National Unity Day	Savitribai Phule Pune University and Board of Student Development	Unity run	10	85
Gender Issue	Savitribai Phule Pune University and Board of Student Development	Gender Championship -Poster and collage making Competition	10	35
Social Issues and current affairs Street play competition	Savitribai Phule Pune University and Board of Student Development	Intercollegiate competition on topics like -technology, social media, road safety demonatization, aids etc	9	32
Swatch Bharat Abhiyan	Savitribai Phule Pune University and Board of Student Development	Swatchhata hi Seva	9	55
Tree Plantation	Savitribai Phule Pune University and Board of Student Development	Save Tree	10	25
Vigilance Week	Savitribai Phule Pune University and Board of Student Development	Vigilance week	10	60

Blood Donation Camp	Savitribai Phule Pune University and Board of Student Development and NSS CCS	Blood Donation Camp	35	100
Health Check up	Savitribai Phule Pune University and Board of Student Development	Health Check up	35	300
Women's Law awareness programme	Savitribai Phule Pune University and Board of Student Development nad NSS CCS	Awareness programme on Beti Bachav	12	75

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Disaster Management Workshop	110	Savitribai Phule Pune University	2
Girls personality development programme	80	Savitribai Phule Pune University	3

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Knowledge Sharing	Faculty and Students Exchange	Abhinav Education Societys College of Law, Survey no.130, Mumbai Bangalore Highway, Wakad, Pune 411057 .Phone No. 8888861744	01/06/2018	31/05/2019	35

		Fax(020) 24317999 EMail:vkewate@yahoo.com			
Industrial Visit, Resource person for Guest Lectures, SIP, onthejob Training	IndustryAcademia Interface	Revell Perfect Media Solution 2059, 5th Floor, Akruti Sankul Sadashiv Peth Pune 411030	01/06/2018	31/05/2019	8
Faculty exchange as resource person for guest lectures, workshop ,Participation of Faculty student in FDP ,Workshop ,Seminar organised by both the Institutes,	Faculty and Students Exchange	Pratibha Institute of Business Management. Brigadier Dr. Ajay K Lal	01/06/2018	31/05/2019	10
Faculty and Students Exchange	Student exchange	Alard Institute of Management Science , S. No. 50, Marunje, Hinjewadi Pune 41057 Prof. Kiran Patil	01/06/2018	31/05/2019	6
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Cognitive Exchange 501(C)3 organization	25/02/2019	Purpose: To establish a comprehensive speech and debet eco system for students.	35
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
290000	6404826.72

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
eGranthalaya	Partially	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1812	232200	0	0	1812	232200
Reference Books	11680	2011830	0	0	11680	2011830
e-Books	0	0	0	0	0	0
Journals	19	55717	19	55717	38	111434
e-Journals	0	0	0	0	0	0
Digital Database	1	13570	1	13570	2	27140
CD & Video	100	0	0	0	100	0
Library Automation	5	853909	5	3996737	10	4850646
Weeding (hard & soft)	1285	173059	0	0	1285	173059
Others (specify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	13/12/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	51	1	51	1	1	1	1	20	0
Added	9	0	9	0	0	0	0	30	1
Total	60	1	60	1	1	1	1	50	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Capturing System	https://www.youtube.com/channel/UCf_XlvFdFiyZ8K4eFt-trUw

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4921000	149270	5240000	37462

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute systems and procedures for maintaining physical, academic and support facilities. There are college level and centralized committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities The Institute over the years has developed systems, structures and procedures for the maintenance, upkeep and utilization of both physical facilities and academic support facilities. 1. Regular follow up mechanism for maintenance and upkeep of the infrastructure is followed. 2. Stock Register is maintained for the available equipments. 3. The institute has appointed Estate manager for maintenance and repair activities. 4. Lab assistant take care of computer laboratory and other technical issues related to computers in the Institute. 5. Benches, desks, and other furniture are earmarked and are maintained by the estate manager. 6. The upkeep and

maintenance of the classrooms, tutorial rooms, seminar hall, faculty rooms and student rooms are done time to time through suggestions and feedback given by staff and students. 7. There is a centralized team of Institute of Science, which takes care of maintenance of civil works such as furniture repairs, plaster works, painting carpentry, plumbing, masonry, electrical works and housekeeping work. 8. An electrician is appointed on contract basis for electric works, who looks after overall electrical work within the campus. 9. Replacement of Bulbs, tube lights, wiring, switches, door knobs, taps, and furniture is done immediately. 10. Annual maintenance is maintained for ICT equipments, Computer maintenance, AC, reprographic machine, water purifier, LCD etc. 11. Antivirus software is purchased and renewed annually for the smooth working of all the computers in the institute. 12. The library has a reading hall and digital library for students to access e-journals while the subscribed e-journals can also be accessed from any networked computer in the institute. 13. Emergency exits and fire fighting. System is made available to counter situations like hazard and natural calamities.

<http://ibmpune.in/wp-content/uploads/2019/12/Criterion-IV-Maintainance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Shri NC Joshi Scholarship	2	66000
Financial Support from Other Sources			
a) National	MAHADBT, DTE	37	1064910
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Language Lab	08/08/2018	60	Dr Sampada Ghupchup
2. Yoga Meditation	10/09/2018	50	Mrs Krutika
3. Soft Skill development	24/09/2018	50	Dr Renuka Vanarse
4. Bridge Course	15/10/2018	5	Prof Chhaya Vanjare
5. Personal Counselling	07/01/2019	80	Prof Dada Patil
6. Mock Viva (MBA I and MBA II)	07/06/2019	58	Dr Renuka Vanarse
7. a. Remedial Coaching MBA Finance	08/10/2018	5	Dr Smita Kshirsagar
7. b. Remedial Coaching MBA Marketing	08/10/2018	4	Dr Smita Kshirsagar
7. b. Remedial	08/10/2018	4	Dr Smita Kshirsagar

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive Examinations and Career Counselling	0	17	0	17
2019	Guidance for Competitive Examinations and Career Counselling	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sparsh hospital, AXA, ICICI Securities, Aditya Birla Sun Life Insurance, Flextronics, CDK Global, HDB Financial Services,	30	12	Wipro, Infosys Ltd, Syntel, SKF India Pvt Ltd, Mphasis,	10	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	1	MBA	MBA	Bharti Vidyapeeth University	Phd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Guru Pournima	Cultural Institute	50
Induction Programme	Cultural Institute	40
Shardoutsav	Cultural Institute	60
Navrang Utsav	Cultural Institute	30
Elocution Competition (Yuvak Mahotsav)	Cultural Institute	28
Vivekanand Birth Anniversary	Cultural Institute	37
Phoneix 2018 (Annual Gathering)	Cultural Institute	80
Shiv Jayanti	Cultural Institute	20
Chess (boys/ girls)	Sports Institute	20
Badminton (boys/girls)	Sports Institute	10
Table Tennis (boys/girls)	Sports Institute	10
Shot put (boys)	Sports Institute	5
Discus Throw (boys)	Sports Institute	5
Cricket (boys/girls)	Sports Institute	30
Volley Ball (boys/girls)	Sports Institute	20
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In our institute Student Council is constituted under the University Act. As per the University Act 2016 election of student council was expected to be held in July 2018.However the Government decided not to conduct elections and

student council be constituted as per the old university act 1994. As per this act student council is constituted by nominating class representatives having highest percentage in respective classes. It has provided an opportunity to students to develop leadership among themselves by organizing and carrying out institute activities. In addition to planning events that contribute to institute spirit and community welfare, the student council is the voice of students. The student council takes active participation in organizing various activities and also nominates student representatives on each and every committee of the institute. Therefore a very good leadership is developed among the students. College Development Committee (Formerly Local Management Committee) has representatives from the student council and they actively participate in the meetings of these committees. The members of student council are involved in the organization of various co curricular and extracurricular activities of the institute. The active involvement of the council help to motivate the students to participate in the programmes undertaken by the institute and ensure maximum participation of students. The Student Council helps in maintaining academic discipline and rigor. They have special tasks during co curricular, extra curricular and sports activities. They also help in coordinating the Alumni and Current students' festival etc. Student Council organizes different cultural programmes to observe important days such as "Swami Vivekananda's birthday", "Republic Day", "Independence Day", Phoenix etc. in the institute campus. General Secretary (GS) of the students' council is the member of governing body of the institute. GS puts forward his/her suggestions and different issues related to the academic and administrative affairs of the institute to the Head of the institution and to the IQAC.

Problems faced by students are sometimes communicated to the institute authority through GS of the students' council. Also students play an important role in various committee such as SC/ST cell, College Development Committee, Student Development Committee etc. Every year student take part in Knowledge Expo exhibition and prepare a different social, academic and cultural subjects and issues through charts, models and excellent representation of craft work by the students. The students are a part of planning implementation and execution of all cultural activities. The institute has student participation in Placement activities, Cultural Activities, HR and Marketing activities. Every academic event like Seminar, Conference, Guest Session and Alumni meet has a systematic manner of involving students at various stages of event. The students are selected by the faculty and they are trained also work under the supervision of faculty. The students are also involved in placement process of the Institute. They maintain the database of companies, CVs of all students, connect with industry and coordinate in placement process with faculty In charge. The students are chosen on the basis of Personal Interview by Placement head.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institute has registered Alumni Association under the name of SnehaBandhan. The association established and registered on 18/12/2019. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni associations exist to support the parent organizations goals, and to strengthen the ties between alumni, the community, and the parent organization. Maintaining the updated and current information of all Alumni. To encourage, foster and promote close relations among the alumni themselves. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni, we also have informal alumni gatherings. The college receives legal and consultancy help

from alumni members.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution believes in the philosophy that only thing which is permanent in the world is change. We proactively anticipate organizational changes needed by tracking the expectations of stakeholders for growth of the Institution. Institution follows a structured approach for ensuring that changes are smoothly and successfully implemented. Decentralization of work creates ownership amongst the stakeholders. Our Founder Director is an educationist and was former Member Council and Dean in Savitribai Phule Pune University other board of trustees are blend of eminent industrialists and academicians. Designing and implementation of quality policy is the joint effort by Management, Director and Faculty. Faculty and staff members are involved in various committees formed at institution level for smooth and effective functioning of all activities. IQAC actively contributes in quality assurance of the institution. Director has appointed the two faculties as class coordinators who coordinate between students and staff as well as who deals with the students considering student as one of the important stakeholder, various student centric activities are conducted on regular basis. Institution has formulated different committees that include Placement Cell, Alumni Association etc. Each committee works for overall development of the students. Alumni association committee aims to create strong bond between alumni and institution. Alumni members are being invited by faculty members and they contribute enthusiastically through activities like guest lecture/training session/workshops/ Alumni meet. A case study on the SUCCESSFUL ORGANIZATION OF A MULTIFACETED EVENT by the faculty of the institution has demonstrated a very good example of decentralization and Participative Management. Institute had sanction funds from Savitribai Phule Pune University for this Seminar. Institute Organized Two Days National Level Seminar on "Emerging Trends in Corporate Finance Financial Services" with association with Savitribai Phule Pune University on 15th and 16th Feb 2019. The aim of this seminar was to enhance the knowledge of participants in issues and challenges facing by corporate finance and financial services in economy as well as to acquaint the role of technology and innovations in changing the new facets in financial sector. After detailed planning , the activities of the event were distributed between all teaching, non teaching staff and students , different committees were formed to execute various activities, organizing committee constituted registration committee, welcome committee, stage decoration committee, certificate committee, Canteen Committee, invitation and follow up committee. Students and faculty members of various Management institutes were invited to participate. Decision making authority was given to each and every Committee member like the stage decoration committee decided finalization the Mementos for guest speakers. Rigorous campaigning of program for about one month was executed by the invitation and follow up committee using one to one

communication, email and through postal services. Canteen committee arranged breakfast and lunch for the participants. The inaugural function was coordinated by the stage decoration committee. Registration process, Seminar arrangements, inaugural function and hospitality were conducted smoothly by respective committee. Interactive sessions were taken on various topics. This shows the participation of all to make the vent successful.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Examination and Evaluation</p>	<p>With the proper mix of continuous concurrent evaluation and Internal examination Students are continuously evaluated throughout the semester for each course of the program. Course teachers of each course follows the schedule defined in the academic calendar of the institute for conducting these examinations and also keeps the proper records of the same time to time. The Internal examination are conducted by the Institute at the end of academic semester and after collecting all the marks from teachers for continuous evaluation and Internal examination the results are being declared as early as possible. Institute also offers the reexamination to the students who failed in the examinations immediately within the week of declaration of internal examination result. This helps the needy students to clear the examination before the start of the new semester of the program.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library of the Institute has more than 13492 volumes of Management and technical books. Institute also subscribes to hard copies of more than 19 Management journals. Library also subscribes DELNET database and having the membership of British library. All students, all faculties, well wisher industries and visiting and retired faculty of the institute have access to all the library resources throughout the year. Even digital library services for students and faculty are available free of cost and they can use free e resources and ebooks. Students and Faculty can easily find out the books or journals through reference service which is provided by the librarian.</p>

Human Resource Management	Institute has established well defined Administrative section and academic sections to look after the employees and students respectively. The Institute maintains all service records of the employees and keeps up to date records of their leave, appraisal forms etc. Class Coordinators and Mentors takes care of all students of the institute solving their day to day difficulties.
Admission of Students	MBA admissions are through Common Entrance Test for MBA. Student's admission takes place based on the criteria of entrance examination such as MAT, CAT, XAT, CMAT, AMMI, ATMA. Institute does marketing and campaigning in various graduate colleges and gets the students data. These probable candidates are counseled on telephone and further they are assisted to fill the CET forms and throughout the admission procedure which is centralized by DTE. Even the existing students of our MBA acts as the brand ambassador of or Institute. The curriculum includes various aspects which makes the prospective candidates to take admission in our Institute.
Curriculum Development	Institution is affiliated to Savitribai Phule Pune University (SPPU), Pune. Curriculum design is done by affiliating University viz. SPPU, Pune. Faculty participates in Curriculum development and implementation programs organized by University. Suggestions given by faculty members are incorporated in Curriculum time to time. To bridge the gap in the curriculum faculty incorporate some extra sessions to cover the needed topics. Under concurrent Internal evaluation the curriculum is enhanced through variety of activities and events.
Research and Development	1. RD cell is established in the institution to inculcate the research culture by encouraging staff and students to work on research ideas. 2. Faculty members are encouraged to acquire grant for research proposals funded by agencies like UGC, AICTE, SPPU (BCUD) etc. 3. Various FDPs, seminars and workshops are arranged by institution to imbibe the Research culture among faculty members. 4. Student internship project and

	Dissertation are included in regular curriculum.
Industry Interaction / Collaboration	Institute gives more importance to the industry interaction and the collaborations with the industries. Every staff member tries to liaison with industry through which students are facilitated for internship/placement/project guidance /guest lecturer/ industrial visit etc. There are MOUs and many industries connected with the institute.
Teaching and Learning	The Institution ensures effectiveness of the teaching learning process by: 1. Preparation of Academic calendar well in advance before commencement of the semester. 2. Monitoring the quality content of teaching learning process by IQAC through regular review. 3. Student centric learning through extensive use of ICT. 4. Collecting the Students' feedback in each semester and assessing teaching quality through the same. 5. Continuous assessment system monitors the students' performance through tests, assignments, quizzes, seminars and projects. 6. Promoting professional development of the faculty by providing support for FDPs, Workshops, Conferences, industrial trainings etc. 7. Library facility enables the staff to access e learning resources.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institute use computerized applications for planning and development such Microsoft Excel, MS Word etc
Administration	1. Institute use computerized applications such as Microsoft Excel, MS Word etc for administration and recording of information. 2.CCTV System 3.Bio Matrix Attendance System 4.EPABX (Internal Landline System)
Finance and Accounts	Tally Software
Student Admission and Support	Institute assist students to fill their online scholarship forms.
Examination	For University Exam the institute uses Savitribai Phule Pune university Examinations online portal as guided by university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prof. Sampada Gupchup	Two Days Seminar on Digital Marketing (Indira School of Business Studies)	NIL	200
2019	Prof. Smita Wagh	Two Days State Level Faculty Development Program on EContent Development	NIL	400
2019	Prof. Renuka Vanarse	Two Days State Level Faculty Development Program on EContent Development	NIL	400
2019	Prof. Sampada Gupchup	Two Days Seminar on Digital Marketing (Akemi Business School)	NIL	200
2019	Prof. Dada Patil	Two Days Seminar on Digital Marketing (Akemi Business School)	NIL	200
2019	Prof. Ashok Kumbhar	Two Days Seminar on Digital Marketing (Akemi Business School)	NIL	200
2019	Prof. Rohini Nikam	International Conference at Vishwakarma University	NIL	1500
2019	Prof. Renuka Vanarse	Two Days International Conference at Vishwakarma University	NIL	2000
2019	Prof. Smita Wagh	International Conference organized by Vishwakarma	NIL	2000

		University A Study of Impace of Social Media in Online Shopping on buying choices of shoppers		
2019	Prof. Smita Wagh	One Day Workshop on Modle Learning Mgnt. System at AISSM Pune.	NIL	500
2019	Prof. Renuka Vanarse	One Day Workshop on Modle Learning Mgnt. System at AISSM Pune.	NIL	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP Behavioral Aspects of organizati on and Decision Making		13/12/2018	13/12/2018	26	0
2018	FDP Investor Awareness		19/12/2018	19/12/2018	40	0
2019	Three Days Workshop on Learnn to Meditate by Heartfu llness	Three Days Workshop on Learnn to Meditate by Heartfu llness	12/01/2019	26/01/2019	10	9
2019	Workshop on Tax Saving and Budget Analysis	Workshop on Tax Saving and Budget Analysis	13/02/2019	13/02/2019	10	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Research Methodology and Data Analysis at RSCEOE MBA Department	2	28/09/2018	29/09/2018	2
Faculty Development Programme on EContent Development	2	05/01/2019	06/01/2019	2
Faculty Development Program for students Induction (FDI SI)	3	13/05/2019	16/05/2019	3
Orientation Programme on Revised Syllabus of MBA 2019 SPPU	1	20/05/2019	20/05/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. 50 percent concession in Tuition Fees 2. Gym Yoga Practice 3. Canteen Facility - which offers hygienic , reasonable and less spicy foods to students and employees 4. Compensatory Offs 5. Medical Leaves 6. Casual Leaves 7. Uniform 8. Provident Fund 9. Vacation Leave 10. Drinking water Facility 11. Promote for self development Faculty Development Programs 12. Fees installment for	1. 50 percent concession in Tuition Fees 2. Gym Yoga Practice 3. Canteen Facility - which offers hygienic , reasonable and less spicy foods to students and employees 4. Compensatory Offs 5. Medical Leaves 6. Casual Leaves 7. Uniform 8. Provident Fund 9. Vacation Leave 10. Drinking water Facility 11. Promote for self development Non Teaching Development Programs 12. Fees installment for	1. Canteen Facility 2. Fees installment Facility 3. Drinking water Facility 4. WiFi 5. Gym Yoga Practice 6. Sports 7. Doctor on call 8. Routine health Checkup

wards of staff 13.
Felicitation on
Achievement 14. Parking
Facility

wards of staff 13.
Felicitation on
Achievement 14. 14.
Exgratia 15. Advances on
Different Occasions like
Diwali 16. Parking
Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute of Business Management and Research has an internal auditing team who conducts internal audits. They ensure that the mobilization of funds must be in the utmost useful manner for the benefit of the Institute. Director, Faculty members and Administrative head prepare and propose the budget at the beginning of the year. Accounts department monitors the limit of budget. The financial budget includes all necessary expenditures needed in institution such as salary (Teaching Non teaching staff) Physical facilities, Academic support facilities, other expenses like Library purchases, funds for annual programs etc. Management committee observes and approves the budget. As Internal Approval system for all expenses is recommended by the proposer and approved by the Director and one more signing authority recommended by management in the form of Vouchers. For necessary expenditure the approval of management is taken. Every detail discussed and briefed to the Internal Audit team and queries raised. After the Internal audit the report is prepared by the internal Auditor and handed over to the Director. Each and every element is discussed in College Development Committee and corrective remedies are considered. An External auditor is appointed by institute to execute the statutory Audit. Statutory financial audit is conducted in the month of March for the period of April to March. Every detail is discussed and briefed to the audit team and queries are resolved in time. Finalization of account is completed by June/July and audited statements are prepared in the same months duly signed by the Director and Chartered Accountant. Then audited report is submitted by chartered Accountant to the Institute and Institute submits these reports to concern authorities like AICTE, DTE, FRA etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Institute of Science, Poona	83018270.28	Seminar, Workshop, Equipment, Rent expenses, Movable Property , Other Expenses
View File		

6.4.3 – Total corpus fund generated

83018270.28

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Institute of Science, Poonas

				Institute of Business Management and Research Wakad Pune
Administrative	No		Yes	Institute of Science, Poonas Institute of Business Management and Research Wakad Pune

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Teachers meeting 2. Parents visit at Knowledge Expo 3. Parents Attendance at Annual Social Gathering .

6.5.3 – Development programmes for support staff (at least three)

1. Three Days Workshop on Advanced Excel 2. Three Days Workshop on Learn to Meditate by Heartfulness 3. Development Program on how to Manage your Finance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Institute participated in NIRF Ranking 2018/19. 2) Organized a program on two day State Level Workshop on Revised Methodology of Accreditation by NAAC. 3) Formation of MOUs and Linkages MOU signed with Institution of International Importance and Linkage with Institution and Industry for Internship on the job training project work. 4) Encourage faculty for submission of minor and major research proposal to Savitriabai Phule Pune University under ASPIRE (Assistance by SPPU for Project based Innovative Research). 5) Monitor and ensure the quality of student's activities, and staff members for periodic assessment for timely, efficient and progressive performance of academic task

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Initiative for Environment Protection Eco Friendly Clay Ganpati making workshop	13/08/2018	06/09/2018	06/09/2018	105
2018	One day Workshop Personality Development Unleash the	13/08/2018	08/09/2018	08/09/2018	50

	Unstoppable under skill Development Initiative				
2018	Plastic Free Society Environment Conservation	13/08/2018	24/09/2018	03/10/2018	87
2018	Gender Champion Ship Competition Poster Making and Elocution Competition	13/08/2018	26/09/2018	26/09/2018	48
2018	Anti Corruption Campaign Vigilance Awareness Week	13/08/2018	29/10/2018	03/11/2018	60
2018	Expert Lecture Legal Aspects of Business IPR	13/08/2018	29/10/2018	29/10/2019	35
2019	A two day National Seminar Emerging trends in Corporate Finance Financial Services	13/08/2018	15/02/2019	16/02/2019	68
2019	A two day State Workshop Revised Methodology of Accreditation by NAAC	13/08/2018	22/02/2019	23/02/2019	48
2019	A two day Workshop Effective Performance on Interview and Selection Process	13/08/2018	16/03/2019	17/03/2019	50
2019	FDP Behavioral Aspects of organization	17/11/2018	17/11/2018	13/12/2018	26

	and Decision Making				
2019	FDP Investor awareness	17/11/2018	19/12/2018	19/12/2018	40
2019	Alumni Meet	17/11/2018	22/12/2018	22/12/2018	14
2019	Industrial visit Ruchi Engineering, Arungabad	17/11/2018	23/01/2019	23/01/2019	30
2019	Extra Circular Activities Annual Gathering Phoenix	17/11/2018	01/02/2019	08/02/2019	87
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Championship Programme	26/09/2018	26/09/2018	31	16
Intercollegiate Elocution Competition	26/09/2018	26/09/2018	25	24
Screening of Anandi Gopal Movie for MBA Students	25/02/2019	25/02/2019	10	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Percentage of power requirement of the University met by the renewable energy sources 15 percent The Institute is rapidly substituting tube lights and CFL bulbs with appropriate LED lights. In a concerted move, traditional lights which consume a greater amount of power have been substituted by LED's in the campus. The Institute has installed 32 Solar panels on the roof to use renewable energy. At the end of the year in electricity, bill 15 percent reduction is found after installing the solar panels and using LED lights in the Institute campus. In Our Institute, we use one sided used pages for printing purpose to reuse of solid waste. Faculty and students are made aware printing only when if it is necessary. This initiative helps to save papers. Waste paper generated is sold to vendor for recycling. Inter department correspondence is made through emails and whatsapp groups. Rain Water harvesting is installed for saving of rain water. The e waste is collected and properly sent to recycling.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	25/08/2018	1	Awareness Programme for women's for personal Hygiene	Kala Khadak Slum Area Bhumkar Chowk Wakad	8
2018	1	1	27/09/2018	1	Awareness Program for Plastic free environment	Slum Area Wakad	25
2018	1	1	23/12/2018	1	Womens' Law Awareness Programme	Kasarsai	87
2019	1	1	12/02/2019	2	Training on Disaster Management	Faculty and students of other colleges	110
2018	1	1	03/10/2019	1	Swachhata Abhiyaan	Street Play on Swachhta Hi Seva	95

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	11/06/2018	Handbook contains rules and regulations for teaching and non teaching staff members, students.
Anti Ragging Guidelines	11/06/2018	Handbook contains anti ragging guidelines for students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	42
Teachers Day	05/09/2018	05/09/2018	35
National Unity Day	30/10/2018	30/10/2018	95
Constitution Day	26/11/2018	26/11/2018	45
Blood Donation	29/09/2018	29/09/2018	135
150th Birth Anniversary of Mahatama Gandhiji	24/09/2018	02/10/2018	105
Vigilance Awareness Week	29/10/2018	03/11/2018	70
Tree Plantation Programme	13/07/2018	13/07/2018	59
Reading Day	15/10/2018	15/10/2018	62
Sadbhavana Day	20/08/2018	20/08/2018	40
International Yoga Day	21/06/2018	23/06/2018	60
Marathi Bhasha Sanvardhan Pandharwada	01/01/2019	15/01/2019	88
Republic Day	26/01/2019	26/01/2019	42

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic free society - Environment Conservation on 27/09/2018 Rain Water Harvesting Solar System Proper Drainage Pipelines ewaste Collection Solid waste Management Tree Plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The Two Institutional Best practices are 1. "N.C. Joshi Most Popular Outgoing Student Award" 2. "Best Book Review Competition" hosted by Library Title of the Practice: "N.C. Joshi Most Popular Outgoing Student Award" The award comprises of beautiful silver coated plate with the winner's name carved on it. 2) Objectives of the Practice: The objective of this practice is to encourage the students to keep close association with their colleagues and maintain healthy relations with entire class students even after they finish their education in the institution. To motivate the students by appreciating their academic as well as cultural activities by honoring them with N.C. Joshi Most Popular Outgoing Student Award. 3) The Context: Mr. N. C. Joshi is the Founder Director of the parent institution Institute of Science, Poona, who was instrumental in

starting Institute of Business Management Research in view of imparting Management education to the budding managers. He was fully convinced that the students pursuing MBA course have to make their career in business world by means of employment or by entering in their own business line. Thus some of them could go for entrepreneurial efforts. For any business sector, leadership is one of the most vital qualities that can carve the success of the employee or a businessman. If the student is able to create and maintain good relations with his / her peers, his qualities of leadership are acceptable by his / her other colleagues. This gives foundation for him / her to become most popular amongst their peers. It is clearly manifested by the Management that this Award is not meant for students with highest academic performance. Management believes that students with highest academic performance may not show the courage to face the challenges posed by the circumstances. However, students having leadership qualities necessarily have guts to face the adverse situations in life. In this context, the award is bestowed upon them being mostpopular than being best. However, the academic performance is also given due weightage while shortlisting the students for final round i.e. Election Round.

4) The Practice: Shri. N.C. Joshi Most Popular Outgoing Student Award is awarded to the following candidate

- A candidate must be in the first year of Masters Degree in IBMR.
- A contesting candidate can be a male or female. However, only one award is given to the winning candidate from Institute of Business Management and Research, irrespective of the gender.
- Personal interviews of the applicants are conducted as per the prior notice.
- If there are more than one candidate is in the fray, election takes place. All the students of IBMR vote their candidate of preference and results will be declared. Thus all process is followed in democratic and transparent way. The evaluation system is designed to encourage this concept. The evaluation system makes special provisions for different and extracurricular activities. The students become eligible only when he has attended 75 per cent of the institutional programs and lectures. Students, if remain absent for a longer time are not included in the contest.

5) Evidence of Success: As a result of this best practice, Institute has been able to produce a healthy competition between the students. The students are able to acquire more knowledge not only academic but other activities also. The students are able to acquire skills of lifelong learning and cooperative work culture. Besides, the curriculum of the Institute has witnessed a good sense of competition between students in order to achieve most popular award.

6) Problems Encountered Resources Required: The expenditures involved in giving this award is solely borne by Mr. N. C. Joshi, Founder of the Parent Institution. As such the Institute did not encounter any major problem in adopting and implementing this best practice.

1. Title of the Practice: "Best Book Review Competition" hosted by Library

2. Objectives of the Practice:

- To introduce library as knowledge and information centre.
- To motivate students to browse and read books apart from management and specified areas.
- To attract students to the library.
- To inculcate habit of learning through reading.

3. The Context: Library is a place where students' visit to browse information related to curriculum. Students tend to learn most when they are actively involved in developing their knowledge. At IBMR, we in Library try to motivate the students to read not only syllabus related books but also the books apart from syllabus as well. To enable the students to exploit all possible information resources available in the library and supplement their learning process and to read maximum books from the library and to increase the footfalls of students in library, Institute organizes an activity named Book Review competition and gives an award as " Best Library User" to the students.

4. The Practice: From 2017 an annual Book Review Competition is organized at Institute of Business Management and Research. MBA Students are directed to choose a book of their choice related to management, motivational, autobiography or books apart from syllabus. Time span is given to all the students to submit the book reviews. The student is guided to prepare posters

of written book review and make PPT presentation on selected book in front of an expert panel. In IBMR an exhibition of written book review is organized. Book Review and Presentations are judged by eminent personalities. The best presentations are awarded. Impact of the Practice: • Visiting Library a joyful experience for students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ibmrpune.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: "To achieve high standards in the field of value based management education." The purpose of the Institution is the total development of students for this purpose the Institute organizes different activities, which have enhanced the character and management skills of a student. The institute has made efforts to shift the focus of education from the 'Teachercentric education' to student centric education with the use of technology in an innovative manner. Apart from regular syllabus and academic activities, the Institute has formed "Active Learning Group" which explores untouched skills of students. In ALG, Institute covers activities like interview techniques, treasure hunt, make money, best from waste, mock stock, admad shows, street play, group discussion, roleplays, case studies, presentations etc. This helped the students to explore his/her on talent. Through such activities, we try our best to reach the student to acquire professional and skill oriented education in the field of business management. The institute along with the SPPU syllabus caters various certificate courses and addon programmes like business taxationonline return filling, corporate social responsibility and sustainability to develop the managerial skills of the students. The valueadded certification offered by the Institute i.e. Computer basics, soft skills, ensure the students are industry ready. In order to equip the students with industry demand, Institute provides learning through Live projects like Summer Internship Programme, field visit, mall visit, industry visit. Every year State and National level workshops and seminars are organized in the Institute. Interface with the help of concurrent interactive sessions by experts from various corporate world to update the students and keep them acquainted with the current affairs, Alumnus meet keeps the students updated. The Institute offers wide range of placements in reputed companies. The institute has signed number of collaborations linkages and MoUs with reputed organizations and Institutes through which the Institute arranges corporate interaction, industryacademia meet, Expert sessions, Live projects. To bridge the gap between industry and academics, to update the students with current affairs, every year institute organizes Alumnus Meet. In IBMR, Students are actively involved in College Development Committee as well as in all other committees as members like Student Development, Student grievance cell, Cultural, Placement etc. Their suggestions are highly accepted. It provides a platform to the students to highlight their leadership qualities. Institute also organizes a Quality Improvement Program for all the staff members and started a journal called "IBMR -Wakad's Journal of Management Research" which helps the faculty members to publish their research work in the journal. This enables our staff and students to write and publish the papers and helps to improve their Academic Performance Index. (API)

Provide the weblink of the institution

<http://www.ibmrpune.in>

8.Future Plans of Actions for Next Academic Year

To start certificate course from international Institute To Start Research center To organize Faculty Development Programs with a view of giving clarity on various concepts useful in effective teaching and learning processes. To encourage the faculty for research and motivate for Publications in Journals with high impact factor To introduce MBA distance learning from School of Open Learning (SOL) of SPPU for the benefits of those students who are not able to attend college regularly but have the eagerness to learn. To increase extension activities To Increase the placement of the students To strengthens the alumni association and effective involvement of Alumni in various Institute Activities